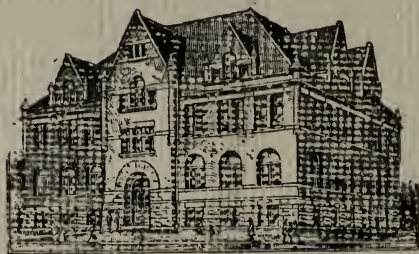


1907-1908

Buena Vista College

Catalogue Number
Bulletin Series

BUENA VISTA COLLEGE



BULLETIN

VOL. XI

Storm Lake, Ia., June, 1908.

No. 5

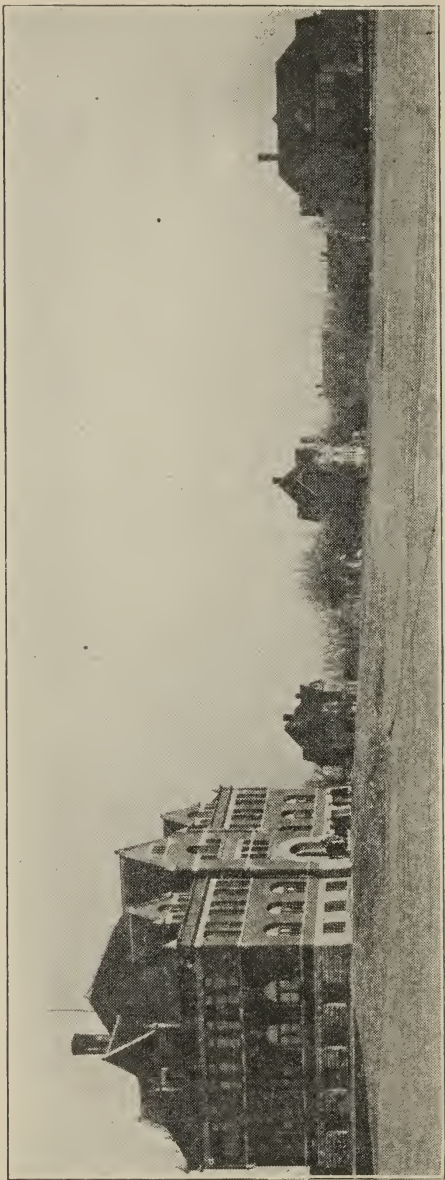
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Buena Vista College Press



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BUENA VISTA COLLEGE BUILDINGS

SEVENTEENTH YEAR

1907-1908

CATALOGUE OF

Buena Vista College

STORM LAKE, IOWA

Organized July 9, 1891

Opened September 15, 1891

Under the direction of the Synod of Iowa

BUENA VISTA COLLEGE PRESS

COLLEGE CALENDAR

1908-1909

FIRST SEMESTER

SEPTEMBER

- 14, Monday—Entrance examinations.
- 15, Tuesday, 9:30 a. m.—Opening address.
- 15, Tuesday, 10:30 a. m.—Registration.
- 15, Tuesday—Y. M. C. A. reception to young men.
- 15, Tuesday—Y. W. C. A. reception to young women.
- 18, Friday—Star Society reception to new students.
- 18, Friday—Franklin Society reception to new students.

OCTOBER

- 7, Wednesday, 8:00 p. m.—Faculty recital (Music and Oratory departments).
- 16, Friday, 8:00 p. m.—Color ceremony.

NOVEMBER

- 19, Tuesday, 8:00 p. m.—Declamatory contest (men).
- 25, Wednesday, 4:30 p. m.—Thanksgiving vacation begins.
- 30, Monday, 8:00 a. m.—Session resumed.

DECEMBER

- 16, Wednesday, 8:00 p. m.—Preliminary to State Oratorical contest.
- 18, Friday, 4:30 p. m.—Holiday vacation begins.

JANUARY

- 5, Tuesday, 8:00 a. m.—Session resumed.
- 15, Friday, 8:00 p. m.—Inter-Society debate.
- 28, Thursday—Day of Prayer for colleges.
- 26, 27 and 29, Tuesday, Wednesday and Friday—Examinations.

SECOND SEMESTER

FEBRUARY

- 1, Monday—Registration.

MARCH

- 10, Wednesday, 8:00 p. m.—Declamatory contest (women).
- 19, Friday, 4:30 p. m.—Spring vacation begins.
- 30, Tuesday, 8:00 a. m.—Session resumed.

APRIL

- 9, Friday—Athletic entertainment.
- 14, Wednesday, 8:00 p. m.—Preliminary to Northwestern Oratorical contest.

MAY

- 1, Saturday—Y. W. C. A. May supper.

JUNE

- 8, Tuesday, 9:30 a. m.—Farewell chapel service.
- 9, 10 and 11, Wednesday, Thursday and Friday—Examinations.
- 12, Saturday, 8:00 p. m.—Graduating recital (Music and Oratory departments).
- 13, Sunday, 10:30 a. m.—Baccalaureate sermon.
- 13, Sunday, 8:00 p. m.—Annual sermon to College Y. W. C. A. and Y. M. C. A.
- 14, Monday, 10:00 a. m.—Tree day
- 14, Monday, 3:00 p. m.—Faculty reception to Graduates and Alumni.
- 14, Monday, 8:00 p. m.—Countermined gold medal oratorical contest.
- 15, Tuesday, 3:00 p. m.—Junior recital (Music and Oratory departments).
- 15, Tuesday, 8:00 p. m.—Alumni meeting.
- 15, Tuesday, 9:00 p. m.—Alumni banquet.
- 16, Wednesday, 9:00 a. m.—Meeting of the Board of Trustees.
- 16, Wednesday, 10:00 a. m.—Class-day (Normal, Academic, Commercial).
- 16, Wednesday, 8:00 p. m.—Graduation (Normal, Academic, Commercial).
- 17, Thursday—Commencement Day.

BOARD OF TRUSTEES

OFFICERS

Hon. A. D. Bailie, President
F. S. Ranney, Vice-President

Rev. D. Williams, Secretary
Willis C. Edson, Treasurer

MEMBERS

Term Expires October, 1907

Rev. E. W. Brown.....	Spirit Lake
W. H. Hart.....	Sac City
Hon. Phil. Schaller.....	Sac City
Hon. DeWitt Miller.....	Newell
J. B. McKibben	Storm Lake
Rev. John W. Day, D. D.....	Des Moines
Prof. Floyd T. Voris... ..	Tacoma, Washington
Rev. William Miller.....	Des Moines
Robert H. Campbell.....	Ireton

Term Expires October, 1908

Rev. S. W. McFadden, D. D.....	Sioux City
F. F. Faville.....	Storm Lake
J. T. Edson.....	Schaller
S. C. Bradford.....	Storm Lake
Rev. H. V. Comin.....	Storm Lake
Prof. J. E. Ullman.....	Paullina
Rev. J. F. Hinkhouse, D. D.....	Fairfield
W. L. Geisinger	Storm Lake
Robt. Bleakly.....	Storm Lake

Term Expires October, 1909

Rev. O. S. Thompson, D. D.....	Paullina
F. S. Ranney.....	Storm Lake
M. W. Frick.....	Rockwell City
Rev. Daniel Williams.....	Storm Lake
A. W. Unger.....	Storm Lake
Rev. Harvey Hostetler.....	Council Bluffs
M. N. Voldeng, M. D.....	Cherokee
Wm. Hazlett.....	Pocahontas
R. W. Marquis.....	Des Moines

BOARD OF TRUSTEES—Continued

Term Expires October, 1910

Willis C. Edson	Storm Lake
M. O. Miller.....	Storm Lake
Hon. A. D. Bailie	Storm Lake
E. R. Sisson.....	Storm Lake
Hon. E. E. Mack.....	Storm Lake
L. M. Nusbaum, M. D.....	Storm Lake
A. C. Binnie... ..	Alta
W. C. Kennedy.....	Rolfe
Thomas H. Wright.....	Ft. Dodge
Robert L. Campbell, D. D., member ex-officio	



COMMITTEES

EXECUTIVE COMMITTEE

A. D. Bailie	Rev. Daniel Williams
F. S. Ranney	Willis C. Edson
E. R. Sisson	A. W. Unger
Robert L. Campbell	

TO AUDIT TREASURER'S REPORT

A. W. Unger	J. T. Edson
E. R. Sisson	

APPOINTED BY SYNOD TO VISIT THE COLLEGE

Rev. E. E. Hastings, D. D.....	Ft. Dodge
Rev. S. W. Stophlet, D. D.....	Rockwell City
Elder C. P. Manley.....	Sioux City

FACULTY 1907-1908

REV. ROBERT LINCOLN CAMPBELL, A. M., D. D.

PRESIDENT

A. M., Wooster University, 1891; Graduate McCormick Theological Seminary, 1894; D. D., Coe College; Pastorates at Grand Ridge, Ill., and Marion, Io.; President Buena Vista College, 1906.

REV. GEO. H. FRACKER, A. M., D. D.

VICE-PRESIDENT

Professor of German and French

Graduate Wooster University, 1878; A. M., *ibid.*, 1881; Instructor in Private Academy, Del Roy, and Southern Kentucky College; Graduate Western Theological Seminary, 1884; Pastorate Northwest Iowa; D. D., Wooster University, 1906; Professor of Latin and Greek, Buena Vista College, 1891; Professor German and French, 1903.

REV. HOWARD VERNON COMIN, A. B.

Professor of Biblical Study

A. B., Amity College, 1892; Student United Presbyterian Seminary, Xenia, Ohio; Pastorates, Loveland, Colorado, Oskaloosa, Iowa, Storm Lake, Iowa, 1904; Professor of Biblical Study Buena Vista College, 1904.

MARTHA MACKENZIE REID, A. B.

Professor of Latin

A. B., Monmouth College, 1892; Student Mt. Holyoke College, Mass.; Professor of Latin Tarkio College, 1895; Omaha High School, 1904; Buena Vista College, 1906.

ALICE EMILY WILCOX, A. B.

Professor of English

Graduate Oswego (New York) Normal School; Principal, Gouverneur, New York; Professor of English and History, High School, New York; A. B., University of Michigan, 1902; Principal of Normal department Buena Vista College, 1902; Professor of English, *ibid.*, 1903.

ED FORREST BLAYNEY, A. M., Ph. D.

Professor of Philosophy and Political Science

A. B., Washington and Jefferson College, 1903; A. M., *ibid.*, 1906; Ph. D., Providence University, 1906; Professor of Philosophy and Political Science Buena Vista College, 1903.

FACULTY—Continued

RALPH H. CARR, M. S., B. L.

Professor of Physics and Chemistry

B. L., Wooster University; Graduate Student Case School of Applied Science, Cleveland, Ohio; M. S., Providence University; Chemist Western Electric Company, Chicago, Ill.; Student of University of Wisconsin, 1906; Professor of Physics and Chemistry Buena Vista College, 1904.

IRWIN BILLMAN, B. S., B. L.

Professor of Biology

Student Susquehanna University; B. L., Ohio Northern University; B. S., *ibid.*; Instructor in public schools of Pennsylvania; Instructor Uniontown Academy; Instructor U. S. Military Schools, New York and Connecticut; Professor of History and Science, Northern Illinois College; Commandant Hansen Military Academy; Professor of Biology, Buena Vista College, 1905.

E. J. RUTT, A. M.

Professor of Education

Graduate of Goshen College, 1905; A. B., Northwestern University, 1906; A. M., *ibid.*, majoring in Department of Philosophy, 1907; Buena Vista College, 1907.

A. B. THUT, A. B., B. L.

Professor of Mathematics

A. B., Ohio Northern, 1904; B. L., *ibid.*, 1904; Instructor in public schools of Ohio; Professor of Mathematics Hansen Military Academy; Professor Science and Mathematics Epworth Seminary; Buena Vista College 1907.

EDW. C. RYAN, M. C. S.

Principal of Commercial Department

Shorthand, Gem City Business College, Quincy, Ill.; Bookkeeping, Northern Indiana University; Post-graduate Gregg School, Chicago; Professor Canton Actual Business College, Canton, Ohio; Professor St. Paul Business and Normal College, St. Paul, Nebr.; Buena Vista College, 1907.

GRACE B. GILMORE

Professor of Piano and Musical History

Graduate in Piano, Harmony, Musical History, Counterpoint and Composition, Jacksonville Women's College; two years a student of Wm. Sherwood, Chicago; Director of Music, Wells' College, Aurora, N. Y.; taught Piano in Southern Presbyterian College of Music and in private school, Rochester, N. Y.; one year concert pianist; Buena Vista College 1907.

FACULTY—Continued

ALICE E. SISSON

Graduate Vocal department Buena Vista College; two years' course at New England Conservatory of Music; voice has been trained under best instructors with special view to teaching; Buena Vista College, 1907.

C. HELENE BURGESS, A. B.

Professor of Oratory and Physical Culture

Student Upper Iowa University; A. B., Leander Clark College, 1904; student under Mrs. G. T. Wilson; graduate Cumnock School of Oratory; Director Oratory and Physical Culture Buena Vista College, 1905.

MYRTLE LOUTHAN-CARR, A. B.

Professor of Violin

Graduate Sutherland High School; student Leander Clark College; A. B., Buena Vista College, 1906; Violin student Iowa University; student under Mrs. William Lewis, Chicago; Instructor in Violin Buena Vista College, 1905; leader of Orchestra, *ibid*.

MAUDE E. HAWKINS

Instructor in Normal Art

F. F. FAVILLE, B. S., LL. B.

Lecturer on Commercial Law

RALPH H. PARKER, A. B., B. D., M. D.

Lecturer on Anatomy and Physiology

LURA CHAPMAN

Assistant in Commercial Department

A. B. THUT, A. B., B. L.

Secretary of Faculty

REV. WM. SHOESMITH

Field Secretary

S. E. BARNARD

Superintendent of College Press

C. B. BIGGLE

Janitor

COMMITTEES OF THE FACULTY

Committee on Class Work

Geo. H. Fracker

E. J. Rutt

Alice E. Wilcox

E. F. Blayney

R. H. Carr

Athletic Committee

E. J. Rutt

R. H. Carr

C. Helene Burgess

Library Committee

Irwin Billman

Martha M. Reid

A. B. Thut

Entertainment Committee

Alice E. Wilcox

R. H. Carr

Irwin Billman

Publication Committee

Robert L. Campbell

E. F. Blayney

Alice E. Wilcox

Chapel Committee

E. F. Blayney

Alice E. Sisson

Grace B. Gilmore

Buena Vista College

History

The history of Buena Vista College is unique. The leading men of the Presbyterian church in northwest Iowa of twenty years ago realized that the grouping of educational institutions in the southern and eastern part of the state left a vast unoccupied field in the center of what was destined to be a fine part of Iowa, and a location where a Christian college could be planted and made accessible to thousands of young men and young women. A joint commission of twelve men chosen by the Ft. Dodge and Sioux City presbyteries met in Storm Lake on July 8, 1891, completing the organization and incorporation of the college on July 9. The Synod of Iowa, in regular session at Boone, October, 1891, unanimously adopted the college as its own, and elected the board of trustees to whom is entrusted the control of its property and management of its interests. To-day the college stands in the center of a territory larger than the state of Pennsylvania, in which there is no other Presbyterian institution and but one other college doing accredited work. Buena Vista was founded in faith and hope. It has been built by the heroic self-sacrifice of devout men and women who believe thoroughly in the broad culture of Christian education. With prophetic vision they foresaw the splendid opportunity of usefulness which the planting of a Christian college in this field would furnish to the church. Already there has been a net attendance of 3,000.

From the founding of the institution young men and young women have been received on equal footing. The members of the faculty are consecrated Christian men and women who seek to maintain a wholesome moral and religious atmosphere. Students find those of all faiths attending the college and a number of denominations represented on the faculty. Denominational preferences are in no way interfered with.

Purpose

The purpose of the college is to furnish opportunity for a thorough education in the various departments of the college. A classical education is encouraged as that which is tested and time-honored; special attention is also given to the thorough instruction in the Sciences, Philosophy and English. Latitude is given for these courses in the Group system. The trustees desire to provide, in addition to the regular college course, the best opportunities for training in education, music, oratory and business. Since there is a call for these, it is held that the church should furnish opportunity for education in these departments, in the atmosphere of the Christian college, as well as in the Classical, Scientific and Philosophical departments. It is the purpose of the college to make the training as individualistic as possible, to maintain an inspiring college life, to develop cultured, forceful, upright men and women who shall most successfully solve life's tasks, firmly believing that a college is not in its buildings, equipments, or endowments, but the vital mental and moral qualities of its faculty and student body.

Location

The college is situated on high grounds overlooking a beautiful lake five miles long and one and a half miles

wide. The town is noted for its beautiful homes, its wide, clean, well-shaded streets, its lakeside parks and Christian homes and churches. It is an ideal location for a college. The town itself, of exceptionally high moral tone, draws many families wishing to locate where there are educational advantages for their children. The town is in the center of a large territory tapped by the Illinois Central railroad east and west; the Minneapolis & St. Louis, north; the Chicago, Milwaukee & St. Paul, south. The college is one hundred and thirty-five miles northwest of Des Moines, one hundred miles east of Sioux City, and easy connections are made at Sac City, Lohrville and Jefferson with the Northwestern and with the Chicago & Great Western at Lohrville, the Illinois Central at Rockwell City; with the Minneapolis & St. Louis and Northwestern at Sioux Rapids, the Chicago, Milwaukee & St. Paul and Minneapolis & St. Louis at Spencer and Spirit Lake and Estherville. Connections are made by the Illinois Central east with the Milwaukee at Fonda, the Rock Island at Manson, the Minneapolis & St. Louis at Tara and Ft. Dodge, and Chicago & Great Western at Ft. Dodge, the Northwestern at Webster City. West from Storm Lake, connections are made with branches north and south of the Illinois Central at Cherokee, with the Minneapolis & St. Paul at LeMars, and the Great Northern at Merrill, making access to the college from a territory having a population of over 300,000 easy from all directions.

It is the ambition of Storm Lake to be a religious and educational center and this purpose is kept steadily in view by leading men of the town who appreciate the opportunities of the college, and also the attractiveness of the location of the town for people of culture and intelligence who are seeking a healthful location for their permanent home.

Buildings and Grounds

The Main College building is a brick structure trimmed with cut stone. Its dimensions are 72x90 feet, with three stories. It contains nine recitation rooms, a chapel, a library, a reading room, together with ten other rooms used for various purposes. It is valued to-day at \$40,000. During the past year two beautiful society rooms have been finished and furnished on the fourth floor.

The Miller-Stuart house, formerly known as the President's home, was purchased by the liberality of Rev. Wm. Miller of Des Moines, and Mrs. Lois G. Stuart of Audubon, and by them presented to the college for the President's home. It was built for that purpose by Rev. J. M. Linn, a former president of the college. It stands across the street from the college, is roomy, well planned and substantially built. The present was a valuable addition to the college possessions, and is greatly appreciated by the college authorities.

The Ladies' Hall, located on a lot with 270 foot frontage, was purchased by the college in August and is valued at \$10,000. It contains twenty-one rooms, besides a parlor, dining-room and kitchen. As many of the young ladies as can, room and board in this Hall, under the immediate influence of Miss Wilcox, Dean of Women. The life at the Hall is made as attractive and home-like as possible.

Mather Hall, the Musical Conservatory, is located between the Ladies' Hall and the Miller-Stuart house, immediately opposite the college, and these three buildings occupy a half block facing the campus on the east. The Conservatory became the property of the college through the generosity of Mrs. Flora S. Mather of Cleveland, Ohio. It contains eleven rooms, is well suited to the purpose for

which it is used and is equipped for doing thorough work in this department of the college.

Library

The college has a fine library for so young an institution. It has some 6,000 volumes, well chosen and well classified according to the Dewey system, and gives the best advantages to the students of all departments, special reference being had in the purchase of books to secure those needed for reference in the different departments of the college. Visitors have commended the practical character of the library, because nearly every volume has been secured to fill some specific need. Donations of books and gifts of money, varying in amounts from \$500 down, have been made by friends of the institution from time to time. Each book bears the name of the donor. A large number of standard magazines and weekly publications are taken, and kept in the files of the reading room for the ready use of the students. All magazines and other periodicals are bound, classified and kept on file.

The Museum

The first collection for the museum was made by Rev. R. E. Flickinger, who gave much time to marking and arranging the specimens. From time to time additions of various kinds have been made to the collection. More recently Mr. Flickinger added a large number of valuable marine specimens which he collected while on Puget Sound. The professor of biology has completely recatalogued the whole collection. This greatly increases the interest in the study in Zoology, and adds to the value and attractiveness of the museum in a general way.

A well-equipped museum is a great aid in different lines of study, and it is the desire to have this department

constantly growing. Persons who have mineral, fossil, or biological specimens, or articles of historical value, can make their collections useful by placing them in the college museum. The president will be glad to correspond with friends of education who have any gifts of this kind that they can make to the school.

Laboratories

The several laboratories of the college, occupying the second floor of the college building, are well lighted general laboratories, where general instruction is given in the scientific departments. The Chemistry laboratory includes lecture room and laboratory for general Chemistry and quantitative analysis and special equipment for water analysis, together with laboratory tables, storerooms, students' desks, lockers and drawers for apparatus used by each student. The laboratory offers facilities for any ordinary work in this department and contains sufficient apparatus for thorough work in the courses offered.

The Physics laboratory is excellently adapted to its purpose. It is equipped with modern instruments and is especially adapted for work in heat, electricity and light. The lantern is used for demonstrating work.

The Biological laboratory is equipped with tables, compound microscopes, aquaria and dissecting instruments and other apparatus necessary for thorough instruction in this department, and a constant supply of material is carried for laboratory courses in Biology and Botany. Additional apparatus is being added constantly to these laboratories and no effort is being spared to make them the best.

Students' Organizations

Buena Vista College seeks by various means to promote the moral and religious interests of the students while giv-

ing to them the best intellectual training. All of the officers and instructors of the college strive constantly to impress upon the students the importance of "Seeking first the kingdom of God". Because of the friendly relationship existing between the faculty and the student-body, a strong, virile, healthy, religious life has developed, which has resulted in the conversion of many of the students. All students are required to attend the devotional chapel exercises each recitation day and some place of worship on Sabbath. There are a number of Bible classes organized among the students, some taught by students themselves and some by members of the faculty, while a gratifyingly large percentage of the students are members of some one of the Sabbath schools of Storm Lake.

There is a strong, active Y. M. C. A. carried on by the young men who hold their regular prayer meeting on Wednesday evening. There is also a large Y. W. C. A. carried on by the young ladies, meeting on Wednesday afternoon at the close of the college recitations. These associations have their own rooms well furnished in the main college building. The representatives of these organizations meet new students at the opening of the term and young people coming to the college for the first time will receive cordial greeting from the members of these organizations, who are always glad to furnish any information desired and to render any aid possible in making the life of the new student easy. Many young people through the work done in these organizations have come to appreciate the responsibility and the possibility of Christian culture in college life. Each organization holds a reception the opening of the college year.

Volunteer Band—A Volunteer Band has been organized and courses in mission study are carried on. Many of the students are active in Christian work in the various church organizations of Storm Lake.

Literary Societies—Two literary societies are maintained by the student body, the Star and the Franklin. These are maintained for the purpose of literary culture, skill in debate, oratory, reading, writing and parliamentary practice.

Debates—A prominent feature in college life has come to be the annual inter-society debate. A friendly rivalry exists between the two societies for the possession of a silver cup. And this year a debate will be held with Central University, at Pella.

Oratorical Association—This organization is maintained to arouse an interest among the students in public speaking, to conduct the preliminary for the contest with the Northwestern Iowa Oratorical Association, to which the Academic department of Buena Vista College belongs, and the State Oratorical Association, to which the college belongs, and to coach the representatives of these departments for these contests.

Alumni Association—The students who have completed the work required in the different departments of the college have formed themselves into an Alumni Association. This association is already making itself felt through its loyalty to the college and enthusiasm for the future. The annual meeting is held during Commencement week, and it has come to be a custom of the Alumni and students to hold a picnic during the Chautauqua season in Storm Lake.

Athletics—The control of athletics is vested in a committee composed of three members of the faculty together with officers of the College Athletic Association. The students of the college have taken a deep interest in athletics of all kinds and in contests with other institutions have won honor for themselves and favor for the college. Prof. E. J. Rutt has charge of athletic instruction and has put life and

system and honor into all field sports. The college has a splendid athletic field, the use of which is donated by A. W. Unger, a member of the Board of Trustees. This field affords grounds conveniently located and well adapted for all outdoor sports. The location of the college on the shores of Storm Lake affords fine opportunity for boating, for ice-yachting, skating, fishing, and hunting, and the students improve these opportunities for healthful recreation.

Prizes

The Bradford Debating Cup—Mr. S. C. Bradford, of Storm Lake, presented to the Star and Franklin literary societies a silver debating cup as a trophy for the annual inter-society debate. As it has been won by the Stars three years, it has come into their permanent possession as an evidence of their skill in debate.

The Faville-Whitney Debating Cup—Mr. F. F. Faville and Mr. A. L. Whitney have presented to the literary societies of the college a silver cup, which is now serving as the trophy for the Inter-Society debate.

The Kinne Prize, \$25—Mr. Roy U. Kinne and the Oratorical association offer a prize of \$25 to the men of the college to be contested for in declamation; the winner of first place receiving \$15, and the one winning second place receiving \$10.

The Nusbaum-Helsell Prize, \$25—Dr. L. M. Nusbaum, of Storm Lake, and Judge F. H. Helsell, of Sioux Rapids, offer a prize of \$25, open to young women of the college, in declamatory contest, the one winning first place receiving \$15, and the one winning second place receiving \$10.

Annual Prizes by Class of '07—The Class of 1907 offer two annual prizes of ten dollars each for best scholarship in Freshman English and Freshman Latin.

Typewriting Prizes—Three prizes in typewriting, including punctuality, orthography and all that pertains to perfection in typewriting, have been established by Prof. Geo. T. Churchill and Rev. H. S. Condit. The prizes are for \$6, \$4 and \$2, respectively.

The Countermine Gold Medal Prize—Rev. and Mrs. J. W. Countermine, of Sac City, offer a gold medal to the young man of the Academic department who excels in an original oration on a theme to be dictated by the donors.

Efforts are being made to add other prizes as the college grows. It is the purpose of the college to cultivate the spirit of friendly rivalry and develop excellency along all lines of college work and life. The college will be glad to have permanent prizes established for special proficiency in Latin, Greek, History and English for both the Academic and Collegiate departments.

Northwestern Oratorical Association

The Northwestern Oratorical Association is an organization composed of normal schools and academies in northwestern Iowa. To this association the Academic department of Buena Vista College belongs. The one who gains the first ranking in this contest is given \$15.00 worth of books of his own selection. The one gaining second place is given \$10.00 worth of books of his own selection.

The association has been organized for twelve years and the orators from Buena Vista College have won the first honors eight out of the eleven times represented. Mr. W. C. Edson took the first prize in 1896, Mr. E. S. Benjamin in 1898, Mr. Valentine A. Weir in 1899, Mr. Howard L. Smith in 1900, Mr. Henry K. Leonard in 1901, Mr. C. A. Burgeson in 1902, Mr. G. Glen Lyman in 1903, and Mr. Wm. Brinkman in 1906.

Publications

The college issues regularly two publications, the Bulletin and The Tack. The former is edited bi-monthly by the faculty in the interests of the college and higher education, the latter by the students monthly during eight months of each college year.

The College Press

The college owns its own printing press, thus enabling it to print the Bulletin, The Tack and the Catalogue as well as to do all its other printing. The work is done on a Chandler & Price Gordon press. During the past year all old faces of type have been disposed of and the latest faces and other supplies placed in the press room. Mr. S. E. Barnard, a practical printer, devotes all of his time as superintendent of the printshop. This plant in connection with the college affords opportunity for a number of industrious young men to support themselves while working their way through college.

Self-Support

In addition to the opportunity that the college press affords, a number of students earn all or part of their expenses from opportunities in the business houses and homes of Storm Lake. The faculty lend their assistance in securing such openings and the people of Storm Lake are very ready to give such opportunities to young people who are deserving. But the faculty advise parents that unless this additional support is absolutely necessary the students should devote their entire time to the work of the college.

Government

The faculty of the college desire to maintain such a friendly relationship to the student body through the class-

rooms, the literary societies, the Christian and kindred associations as to encourage the tendency towards self-government and to do all in their power to contribute to the moral, the spiritual, the intellectual and physical development of the students. To this end conduct that interferes with the study of the individual or his associates, is prohibited. Amusements not sanctioned by the best moral sentiment of a Christian community are not permitted. Proper hours of study, recreation, faithful and regular attendance at chapel exercises and at least one church service each Sabbath are required. The presence of idle, careless or dissipated young people is not solicited. As both the sexes are admitted to the college on equal footing, strict attention is given that the conventions of society are carefully observed, and the young women are required to room at the Hall or at such homes as are approved by the faculty. The faculty reserves the right always of requiring the withdrawal of any who cannot give ready and cheerful compliance to the requirements of good morals and the best interests of the college. The members of the faculty consider themselves as the associates and advisers of the students and are ready at all times to render any service they can.

Moral and Religious Culture

Buena Vista College recognizes that a true education consists in the development of the moral as well as the intellectual, and believes there is nothing that will secure this better than a proper recognition of the Bible and its truths. Therefore all students are required to give one period a week to systematic Bible study, except for some special reason they may be excused from doing so by the President. This, together with the daily chapel exercises, the students' prayer meetings and Bible study classes and the influence and the example of the Christian faculty, tends to the de-

velopment of the moral and religious side of their character.

From time to time, special addresses are given in connection with chapel on various subjects by members of the faculty and other well known speakers, who are asked to visit the college and address the student body.

Grades and Examinations

Reviews and examinations are held at the close of each semester or oftener if the instructors so choose. The semester's record is made up from the daily recitations and these examinations. Unexcused absence from a recitation gives a grade of zero for that recitation. All assigned lessons omitted, for whatsoever reason, must be made up. If the semester grade fall below 70 percent on a scale of 100, the students will be required to submit to re-examination or take the study another term. The standing of each student is reported to the parents each semester, or oftener if the work being done is, in the judgment of the faculty, unsatisfactory.

Rules Governing Absences

I. Absence from any recitation, including Bible, and absence from church or chapel, shall be counted as one absence. Three cases of tardiness shall constitute one absence. Such tardiness may or may not be excused at the discretion of the professor in charge of the class where the tardiness occurred, provided suitable explanation is made immediately after recitation period.

II. When the uncanceled absences charged to any student within a semester shall have amounted to ten, he shall be notified of that fact through a personal interview with the president of the faculty.

III. When the uncanceled absences charged to any student within a semester shall have amounted to fifteen,

he and his parents, or guardian, shall be notified of that fact by the registrar of the college.

IV. When the uncanceled absences charged to any student within a semester shall have amounted to twenty, he shall, by such negligence, have suspended himself for two weeks.

V. Not more than four uncanceled absences shall be allowed in any one class-room, chapel or church attendance, without incurring the consequences provided in Clause II.

If in any semester the absences of a student, in a single class, exceed one-eighth of the total number of the assigned recitations of that class, such student shall, at the close of the semester, be required to take a special examination in that subject, in addition to the regular examination, at such time as the instructor shall appoint.

VI. Any student desiring to be excused for any absence incurred shall fill out a blank to be obtained at the college office. On this blank must be stated the specific absences from each class, immediately followed by date and reasons for the absence. Such application for excuse must be written out and placed in the office during the first day the student is again in attendance on college exercises, after the absence was incurred.

Suggestions to New Students

1. Write the college when you expect to enter; arrangements will be made for your room and board.

2. If you enter from another college, bring a letter of honorable dismissal together with your credits for work done in the institution where you have been a student. Graduates from high schools or academies, whether such schools be fully accredited or not, should obtain a blank from the college, on which the principal of the school will

enter the grades of the work done. This should include the number of terms, hours per week and text books used.

It is the purpose of the college to maintain a high standard of conduct in the student body, and to this end careful investigation is made of those entering. If it is found students refuse to conduct themselves with proper decorum, or fail to conform to the customs and traditions of the college, the privileges of the college are withdrawn from them.

3. Students desiring to come to Buena Vista college will have no difficulty in reaching Storm Lake. The Minneapolis & St. Louis from the north, the Illinois Central from the east and from the west, and the Chicago, Milwaukee & St. Paul from the south make Storm Lake exceptionally easy of access.

4. Members of the reception committee from the Young Men's and Young Women's Christian Associations will meet all trains during the opening week of college to greet new students and look after their welfare. Their rooms in the college building will be open and they cordially invite new students to make them their headquarters.

5. The president's office is open each day from 8 a. m. until 5:30 p. m., and every student should go direct to the president's office and secure his enrollment card; then meet the committee on class-room work, where his grades will be inspected and work assigned. After his enrollment, he will go to the college office with his enrollment card and pay his tuition, incidental and library fees.

Expenses

Because of the location of the college in a village of homes, there is little to increase the cost of attending college here above the actual necessities. Less will be spent on amusements. An education here can be secured at

about one-half of what it will cost in many other colleges. The trustees have sought to bring the expense connected with the college course, without sacrificing quality, within the reach of young men and young women who earnestly desire the advantages of a college course and yet who must seriously consider the cost connected therewith. Young men find no difficulty in securing convenient rooms and boarding in students' clubs and private families at a cost of from \$3.00 to \$3.50 per week for board and room. Students may rent rooms and board themselves and lessen very materially this amount.

Young Ladies' Hall—Board at the Ladies' Hall has been furnished this year for \$2.50 per week. The rate for rooms occupied by two has been 75 cents for each person, including electric light and steam heat. Each room is comfortably furnished with a bed, mattress, pillows, comforters, dresser, washstand, wardrobe, toilet set, study table, chairs and shelves. The young ladies furnish their own towels, bed linen and spreads. The size of the pillows is 20x26 inches. The windows are provided with shades, the occupants furnish whatever they wish in the way of curtains, rugs, pictures etc. Every precaution is taken to preserve sanitary conditions. There is at the hall a splendid well of pure water. This water is analyzed by the department of chemistry a number of times during the year. The young ladies take care of their own rooms. Miss Wilcox, dean of women, lives in the hall, and self-government prevails to as large a degree as possible. Regular study hours are required in the hall. Those desiring rooms in the hall should make application as early as convenient for the demand will exceed the capacity of the hall.

Tuition and Fees—It will be found that the tuition is more than reasonable. The college pays out for expenses about three times what is received from the students. The tuition is payable at the opening of each semester, strictly

in advance. In the Academic, Normal and Collegiate departments a rate of \$1.25 per week will be made when this will be less than the half semester rate and in the Commercial department a rate of \$1.75 per week will be made. When students are required to be absent for one-half a semester on account of sickness, credit for tuition paid for that half semester will be made on the tuition of the following semester. A reduction of 50 percent is made on tuition to candidates for the ministry and children of ministers, and 25 percent from each additional student from the same family attending at the same time, except in the Musical and Elocutionary departments.

PER SEMESTER

Collegiate.....	\$18.50
Academic, Commercial-Academic or Normal.....	17.00
Business or Shorthand, or both at the same time...	25.00
Use of Typewriter per period.....	2.00
Oratory.....	18.50
Vocal Music, two lessons weekly, private.....	22.50
Piano Music, two lessons weekly, private.....	22.50
Musical History, complete in one semester.....	10.00
Harmony, complete in one semester.....	10.00
Piano rental per period	3.00
Clavier rental per period	1.50
Chemistry	3.00
Chemistry deposit	2.00
Physics, College.....	2.50
Physics, Academic.....	1.00
Biology.....	2.50
Academic Botany, Physiology and Zoology, each..	.50
Incidental, per semester or part thereof.....	.50
Library, per semester or part thereof	1.00
Registration after first day of semester	1.00
Special examination	1.00

Office practice.....	3.00
Graduation from College	5.00
Graduation from other departments.....	2.00

Students wishing to take more than regular work will be charged in the College \$1.00 for each extra unit hour of work taken, and in the Academy 50 cents for each extra unit hour of work taken. No reduction will be made in the first three weeks of a semester. Students entering after this time will be charged pro rata for the remainder of the semester.

Needs

Attention is called to the opportunity here offered to accomplish great good by helping to build up a Christian college in northwestern Iowa, where in nearly one-half of the state there is but one other standard college of any kind.

The Synod of Iowa has for the second time recommended that Buena Vista College should be given \$250,000 to meet immediate needs for more buildings, grounds and endowment. These needs are immediate and imperative, and when met will put the college on only a modest footing.

A gymnasium, a library building and a Christian Association building.

The lots lying between the campus and the lake should be secured before residences are built on them.

Our different chairs should be endowed.

A fund is greatly needed from which an annual income could be derived for the library.

Endowed scholarships are needed by which we may give worthy young people, who have not the means to educate themselves, an opportunity to attend college and fit themselves for the positions to which they aspire.

Better still than any ordinary scholarship would be money contributed to our college press, where several students are able to earn their way.

Prizes for superiority in different lines of study would be stimulating to our students and we suggest that those who are not able to give larger sums furnish us with money, books or medals for this purpose.

People are coming to administer their own estates more and more. The courts are always uncertain and bequests are often turned from their intended channels. Gifts made while the donor is living cannot be questioned afterwards; besides the individual sees his money doing its work while he lives. The president would be glad to confer with persons who might desire advice or information regarding any of these matters.

Money can be given to the institution on the "Annuity plan," by which the college enters into contract to pay the person a certain percent on the amount while living. This relieves him of all trouble in handling the money, requires him to pay no taxes on it, gives him a sure income and places the money with the college beyond the dispute of the courts.

For those who wish to keep their means while living but desire to place a part or all of them to the credit of Buena Vista college when they have departed this life, we insert the following form of bequest that may be used in the original draft of their will, in adding to or changing a will already made.

Form of Bequest

I give and bequeath to the Trustees of Buena Vista College, located at Storm Lake, in the state of Iowa, the sum of \$_____, (or the following real estate, (here give exact description of the property) to be used as

the Board of Trustees shall determine, (or, in case of a special gift, state the object of the gift and the conditions).

All wills and codicils to wills must be signed by the testator and declared by him in the presence of two witnesses to be his last will and testament. A statement of these facts shall follow the testator's signature and be dated and subscribed to by the witnesses in the presence of the testator and each other.

Memorials

The following memorials have been established in loving memory of departed friends. Only the interest on the amount given is used. The principal will always remain intact and the memorial will appear in the catalogue each year continually. It makes a most fitting monument and we shall be glad to have others added to those already established.

Jessie M. and Nellie A. Smith, memorial of Five Hundred Dollars given by their father, Mr. Joseph Smith.

Thomas Addison Williams, memorial of Five Hundred Dollars given by his parents, Rev. and Mrs. Daniel Williams.

A. M. Calvin memorial of Five Hundred Dollars given by the late A. M. Calvin, of Russell, Iowa, towards the endowment of a one thousand dollar scholarship.

Collegiate Department

The Group System

Beginning with the Academic year 1903-'04 the courses of study were arranged according to the group system, which in recent years has been adopted by many institutions. The studies are arranged in various groups, in each of which there are three leading subjects called Majors.

In each Major, twelve credits are to be secured; that is, the subject must be pursued for two years with three recitations per week. One recitation per week in a subject for a semester gives one credit. Our groups are made upon a basis of three recitations per week in each subject. See the topic "Freshman Entrance Requirements" for the preparatory work required for entrance into the several groups. In groups IV. and VII. the same science must be pursued both years of the Major.

The required subjects, including Majors and Minors, embrace those subjects which by general consent must be included in any scheme of liberal education. Six credits are necessary in each Minor subject. The total required work in each group is from fifty-four to sixty credits. One hundred and twenty credits are required for graduation, with the addition of one recitation per week in Bible study, which is required of all students during the time they are enrolled in Buena Vista College. Under "Departments in Detail" is designated in what year each topic may be taken as an elective. Other groups may be formed by the Faculty on the recommendation of the Curriculum committee.

REPRESENTATIVE GROUPS IN OUTLINE.

I.		II.	
Latin	12	Latin	12
Greek	12	German	12
English	12	English	12
Mathematics	6	Mathematics	6
Laboratory Science	6	Laboratory Science	6
Mental and Moral Science	6	Mental and Moral Science	6
Electives	66	Electives	66
Bible Study		Bible Study	
III.		IV.	
French or German	12	German	12
Mathematics	12	French	12
Greek	12	Mental or Moral Science	12
English	6	English	6
Laboratory Science	6	Mathematics	6
History or Political Science	6	Laboratory Science	6
Mental and Moral Science	6	Electives	66
Electives	60	Bible Study	
Bible Study			
V.		VI.	
German	12	French	12
Mental or Moral Science	12	Laboratory Science	12
History	12	German	12
English	6	English	6
Mathematics	6	Mathematics	6
Laboratory Science	6	History or Political Science	6
A Second Language	6	Mental and Moral Science	6
Electives	60	Electives	60
Bible Study		Bible Study	
VII.		VIII.	
Political Science	12	Education	14
Mathematics	12	English	12
Laboratory Science	12	Language	12
English	6	Psychology	6
German or French	6	Economics and Sociology	6
Mental and Moral Science	6	Laboratory Science	6
A Second Language	6	History	6
Electives	60	Mathematics	6
Bible Study		Electives	52
		Bible Study	

ORDER OF STUDIES REQUIRED.

FRESHMAN YEAR—15 hours required of all students.

Adv. Algebra, first semester	Trigonometry, second
English V., first semester	English V., second
Chemistry, first semester	Biology, second
Language, first semester	Language, second
Group Elective	Group Elective
Bible Study, first semester	Bible Study, second

SOPHOMORE YEAR—15 hours.

Only five may be chosen besides Bible study.

Second year of Language if in group chosen.

Second year of second Language if in group chosen.

Otherwise any five of Greek, Latin, German, French, English VI., Mathematics V., Chemistry, Biology, Ethics and Psychology, Physics.

JUNIOR YEAR—15 hours.

Bible required of all.

Any five of Latin, Greek, German, French, English VII., Mathematics, Chemistry, Biology, Physics, History.

SENIOR YEAR—15 hours.

Bible required of all.

Any five of Electives offered for Sophomore and Junior years together with Latin, Greek, German, French, English VIII., Geology and Philosophy.

Freshman Entrance Requirements

Candidates for entrance into any of the college groups must offer work equivalent to that outlined in our Academic courses. Owing to the fact that academies connected with colleges have superior teaching force and better facilities as well as longer recitation periods than the ordinary high school, a shorter period of time suffices to accomplish the required work. It is work done, not time spent, that is insisted upon in the matter of entrance requirements.

The Classical Academic course is necessary for entrance into Group I., the Philosophical Academic course to Group II., the Scientific to Groups III. to VII., providing that where language is among the Majors, at least one language must have had two years of preparatory work.

Academic work in any language may be taken as one of the Electives in a college group, when taken with such extra work as the professor in charge may require. Of course this Academic work cannot be part of what has been counted as necessary for entrance to the college group.

In the college department students who have not completed all work prerequisite to any given standing may be admitted to a conditional standing. The maximum of the conditions shall not exceed one-half of the credits of the preceding year, except that the maximum of conditions for Senior standing shall not exceed one-third of the credits of the preceding year.

Admission from Secondary Schools

The committee on secondary schools appointed by the College and University department of the State Teachers' association has prepared a list of accredited high schools and academies as given at the end of this catalogue.

The schools are accredited as making satisfactory preparation for some course or courses of the college. Their graduates in the courses for which the particular school is accredited, upon the presentation of the proper certificate, signed by the principal or other officer, showing the completion of the work laid down with the amount of work done in each subject, will be admitted to Freshman standing without examination.

A mere certificate of graduation is not received as proof that a student has completed all the studies of the course. There must be shown in addition a detailed state-

ment, signed by the principal or other officer, of the work actually done and the grades received in each subject. The student is not admitted to the Freshman class simply because the name of the school from which he comes appears on the accredited list. In some instances the schools have two or more courses of study and only one meets the entrance requirements. In such cases pupils from the shorter courses will be given credit for the work actually done. If the amount of credit so secured equals the minimum amount required by the faculty for Freshman standing, the student may be admitted conditionally, with the opportunity of removing these conditions by enrolling in the proper classes in the Academy. Blank forms of certificate for work done may be secured from the president of the college.

Candidates for admission to the Freshman class coming from high schools not accredited, or having credits that are not entirely satisfactory, will be given the privilege of proving their capacity, if they so elect, by a written examination.

Admission

All candidates for admission to the college, not known to the faculty, must present testimonials of good moral character; and if the student has been a student in another college or university, he must present a certificate of honorable dismissal from that institution.

Admission to Advanced Standing

Students from other colleges whose curriculum is substantially the same as our own may be admitted to corresponding standing with us, upon presentation of a certificate of dismissal, stating that they were in good and regular standing. Such persons will not be admitted later than the beginning of the Senior year.

Admission to advanced standing by examination is granted on the candidate's having completed the studies pursued by that class in regular course with no greater conditions than above noted.

Those who are not candidates for a degree may, without examination, join any class for which they are prepared, and thus pursue a partial course.

Enrollment

Students desiring to enter any department of the institution will meet the entrance committee at the college on registration day. All bills for tuition and fees are to be paid at the time of enrollment to the assistant treasurer. For admission to their various classes, students are required to present to the various professors in charge a registration card signed by the registrar. Students enrolling on the first day of each semester will be charged no enrollment fee. Those enrolling on other than the regular registration days will be charged one dollar.

Departments of Instruction

Collegiate

BIBLE STUDY

The study of the Bible is required in all departments and courses. It is the Book of books, and whether studied for its history, literature or religion, it is worthy of the student's best thought. In fact, no scholar's education is complete without a knowledge of the Bible. It is scheduled for every year of study in order that each student may receive some instructions in this branch.

I. The first year's study in this department takes up Messianic Prophecy. In this course a study is made of the foreshadowing of Christ's coming and the character of his life and work as set forth in the types and forms of the Old Testament, as well as the study of that which is commonly called prophecy.

II. This is followed in the second year by the study of the Divinity of Christ. It begins merely with the assumption that he is a man, but ends with the conclusion that he is divine as well.

III. The third year's course is a study of the Evidences of Christianity. It takes up the authenticity and reliability of the scriptures, the reasonableness and purpose of the miracles, etc.

IV. The fourth year's course proceeds to the study of Comparative Religion. In this the teaching of Christ

and the apostles will be studied with particular reference to the new cosmopolitan ideas set forth therein. It will be pointed out how this is in contrast with all other religions, even that of the Jews as contained in the Old Testament.

BIOLOGY

I. General Biology.—The aim of this course is to give a comprehensive view of the whole field of life. In the laboratory the student studies, with the aid of the microscope and dissection, the structure and life history of a number of plants and animals. In the lecture-room fundamental facts and laws are emphasized. The lake furnishes much laboratory material and gives excellent opportunity for field work. Required of Freshmen first semester.

II. Advanced Botany.—This course presupposes general knowledge of elementary botany, as outlined in course 3. The work will be largely devoted to Ecology, Physiology and Structure. Considerable field and laboratory work will be required.

III. Advanced Physiology.—This course consists of thorough scientific study of the functions of the human body. The influence of diseases upon functional activity is also emphasized.

IV. Histology.—To those prepared for the work a course of animal and plant histology is offered. The course will consist of quizzes and laboratory work. At least one hundred specimens will be mounted by each student. For the present no classes of less than four will be formed in this subject and a fee to cover the cost of the material used will be required of each member of the class. The text books of Sterling and Chamberlain will be used.

CHEMISTRY

I. Qualitative.—Open to students who have completed 1 or its equivalent. In this course special emphasis is given to theory of valence and writing of equations. Each student is supplied with all necessary chemicals and apparatus, and works independently at his own desk. One semester.

The determination of at least 35 unknowns is included in this course. Text, Noyes' Qualitative Analysis. Reference, Prescott & Johnson's Qualitative Analysis.

II. Quantitative Analysis.—Open to students who have completed 1 and I. The work in this course consists of the preparation and use of standard solutions. After proficiency has been attained in volumetric analysis, gravimetric methods are taken up. The percent of water of crystallization in well known compounds is determined. The practical side will be of utmost importance in this course, and a number of commercial articles, as well as some ores, will be analyzed. One semester.

The technical analysis of water from a sanitary standpoint, will receive considerable attention. Texts, Talbot's Quantitative Analysis and Mason's Water Analysis. Reference, Sutton's Volumetric Analysis.

III. History and Philosophy of Chemistry.—Open to students having had Chemistry 1 and I. Development of chemical theories and some of the history of Chemistry constitute this course. One semester.

IV. Organic Chemistry.—Open to students having had Chemistry 1 and I. In this course the history, preparation and purification of the Paraffine and Benzene series are taken up and studied.

Required one semester of those taking Chemistry as a major.

Text, Remsen's Organic Chemistry. Reference, Allen's Organic Chemistry. About 25 compounds will be

prepared as selected from Orndorf's Manuel taken as a guide.

EDUCATION

The aim of this department is two-fold: To meet the increasing demand on the part of teachers for a better professional training; and to present the fundamental principles, ideals and facts of education in such a manner that all students will find these courses of general interest and of culture value. In order to most effectively realize these ends, it has been found necessary to offer two distinct groups of courses; the one group open to students of collegiate classification only; the other to students graduating from the Normal Academic course. For latter group see Academic department.

I. Principles of Education.—The purpose of this course is to familiarize the student with the fundamental principles underlying the educative and learning processes. Constant reference will be had to the psychological background, without which no true science of education is possible. A thesis upon some approved topic is required of each student.

Text, Bagley's *Educative Process*. Outside reading is required. First semester.

II. Methods.—In this course an application of generally accepted principles of method is made to the special subjects of both elementary and secondary education. Roark's *Method of Education* and the Report of the Committee of Ten on Secondary School Studies are the texts. Second semester.

III. History of Education.—A brief study of Primitive and Oriental education is made. The education of the Greeks, the Romans, the Middle Ages, the Renaissance and the Reformation is given careful consideration. Following this, the great educational reformers, as Montaigne,

Comenius, Locke, Rousseau, Pestalozzi, Froebel, Herbart and Mann are studied. In all cases educational tendencies and movements rather than biographical sketches and isolated facts receive special emphasis.

Text, Monroe's Text-Book in the History of Education. First semester.

IV. School Management.—This course deals with the organization, supervision, management and discipline of the school. Such subjects as the preparation, personality and spirit of the teacher, the physical conditions of the schoolroom and playgrounds, curriculum construction, proper school incentives and the relation of the school to affiliated interests are discussed.

Texts, Tompkins and Dutton. Second semester.

ENGLISH

I. Freshman.—Science of Rhetoric—description, narration, exposition and argumentation. Reading from representative writers. Essays and criticism. Two semesters.

II. Sophomore.—(a) Poetics. Typical selections will be read. Rhetorical analysis. Prose selections will be studied. One semester.

(b) English masterpieces—The development of English literature to the present century. An attempt is made to recognize the most important phases in the evolution of English prose and poetry. Papers and discussions. One semester.

III. Victorian Era.—(a) Tennyson and Browning. One semester.

(b) Mrs. Browning, Mathew Arnold, Rossetti, Clough, Swinburne, Morris. One semester.

(c) Prose writers—Macaulay, Carlyle, Mathew Arnold, Newman and Ruskin. One semester.

NOTE—In course III. (a) (b) (c) a large amount of reading is required, together with papers on topics suggested by the reading. Note-books will be required on all reading done.

IV. Elective Courses.—(a) Shakespeare and the Elizabethan Drama—The development of the English drama. Representative histories, comedies and tragedies. Papers and discussions. One semester.

(b) English novel—Its development. One semester.

(c) American literature—Authors studied: Irving, Cooper, Hawthorne, Poe, Emerson, Lowell, Holmes, Longfellow, Whittier, Whitman, Thoreau, Taylor, Howells, James. Papers and discussions. One semester.

NOTE—Courses III. and IV. open only to Juniors and Seniors.

FRENCH

I. Lessons.—(a) Lessons and grammatical drill with reading of simple tales.

(b) Advanced reading.

II. Second Year.—Reading and study of modern French writers.

III. Elective after I.—Study of the French drama, 1600 to 1800, with reading of representative authors.

IV. Elective after I.—French, before 1600, or novelists of the 19th century.

GEOLOGY

This course will cover one semester's work and will be made general. Dynamic, Structural, Historical and Economic phases of the subject will be covered. The library affords abundant material for research and the works of the National and State Geological surveys will be constantly used for reference work and required reading. Some time will be given to the study of the more abundant rocks and minerals, in the laboratory and in the field.

GERMAN

I. Reading.—The second year's work is in Grammar and Composition, with advanced reading.

II. Classics.—Reading and study of several works by classical authors.

III. Elective after II.—Study of history of Germany and of German literature, reading at least two masterpieces.

IV. Elective after II.—A year of studies in modern literature.

V. Elective after II.—A year with Goethe, Schiller or Lessing.

GREEK

I. Herodotus.—The first semester of the Freshman year includes the completion of four books of the *Anabasis*, with composition work, and the study of selections from Herodotus.

II. Plato.—During the second semester of the Freshman year, the class completes the study of the Ionic dialect as represented by Herodotus and reads Plato's *Apology*.

III. Homer.—Homer's *Iliad* furnishes an opportunity for study of Greek literature in verse. First semester of Sophomore year.

IV. Homer.—*Odyssey*. Text, Phæaciads of Homer. Second semester of Sophomore year.

V. Elective.—One year on the drama is offered, reading from Aeschylus, Euripides and Sophocles.

VI. Elective.—Readings from Aristotle.

HISTORY

I. European History.—Beginning with the fall of the Western Roman Empire, the Middle Ages are briefly reviewed, and then the Modern History of Western Europe is taken up. The great personages and events of the mod-

ern Age are studied, much library work being required and a number of papers prepared on topics of special importance. During the last half of the second semester Nineteenth Century History will be taken up and a final thesis on some assigned topic will be required from each member of the class. The subjects will embrace some prominent phase of European History. Three hours a week throughout the year. Open to Sophomore, Junior and Senior students only. Text, Robinson's Western Europe and Readings in European History, abridged edition.

II. Modern European History.—Open to students who have had course I.

(a) The French Revolution and the Napoleonic Era. A more detailed study of this important period than is practicable in course I. Much collateral reading will be required and the biographies of the great leaders of this period will receive special attention.

Text, Robinson and Beard's Development of Modern Europe.

(b) European History since 1814. A continuation of the work of the first semester and along the same general lines.

For the present, courses I. and II. will be given in alternate years.

III. Advanced American History.—However necessary it may be that the student have a thorough grounding in the history of European and Eastern peoples and countries, it is evident that no college student should be content without at least a year's work in the study of our own history beyond the elementary grade taught in the high school and the academy. We have reached a stage in our development where we are a world-power. A proper understanding of the steps which have led to this achievement in so brief a time is essential to any well rounded course of collegiate study. Hence, a year's work in Ad-

vanced American History is offered. The text will be supplemented by ample library work, and a number of papers will be prepared by each member of the class covering some important phases of the periods studied.

Text, *The Epochs of American History*, edited by Hart.

IV. Industrial and Social History.—A course open to students who have completed any of the preceding courses.

(a) Industrial and Social History of England.

Text, Cheyney's *Industrial and Social History*.

(b) Industrial History of the United States.

Text, Coman's *Industrial History*.

Beginning with the primitive and then the medieval organization of social life and industry, the great economic changes that accrued with the expansion of seventeenth century England are traced. Special attention is given to the great industrial revolution of the later eighteenth and early nineteenth centuries. This is followed by a study of the beginnings of American industrial and social life and their development to the present time. The economic and social movements will be constantly correlated with the march of political events, due prominence being given to the influence of the great leaders of thought in England and America during the period covered.

Courses III. and IV. will alternate.

LATIN

I. Freshman.—(a) Livy; selections from Books XXI., XXII.: sight translation.

Text-book, Westcott's *Livy*.

(b) After a rapid reading of Cicero's *de Senectute*, two plays of Plautus will be read; *Roman Literature*.

Text-books, Smith's *Cicero*, Morris' *Plautus*, Wilkins' *Primmer of Roman Literature*.

II. Sophomore.—(a) Horace; *Odes* and *Epodes*; a study of the meter of Horace.

Text-book, Smith's *Horace*.

(b) A study of Roman satire, based chiefly upon Horace's Juvenal and Persius.

Text-books, Smith's Horace, Wright's Juvenal.

III. Junior.—(a) Teachers' training class. This class is open only to students who have had at least two years of elective work in Latin. The course includes practical exercises in prose composition, a thorough review in grammar and a study of the authors read in secondary schools. From time to time the students are put in charge of the academic classes in Latin for actual experience. The aim of the course is to give a thorough training for prospective teachers. Three hours weekly, first semester.

(b) The Elegaic Poets. Reading from Catullus, Propertius, Tibullus.

MATHEMATICS

I. Freshman.—(a) College Algebra. The first semester is devoted to this. Well's College Algebra is used.

(b) Trigonometry. The text-book is Crockett's. Second semester.

II. Sophomore.—(a) Surveying and Navigation. First semester.

(b) Analytics. Second semester.

III. Elective after II.—One year in Calculus is offered.

MENTAL SCIENCE

I. Psychology.—This course lays the foundation for all subsequent investigation by the student in the realms of Mental and Moral Science. Special emphasis is placed upon the analysis, or tri-partition, of the mind into intellect, feeling and will. This opens the way for additional study and cultivation of the intellect and its functions in Logic, of the feelings in Aesthetics and of the will in Ethics. Ladd's "Outlines of Descriptive Psychology" is used

as a text-book, while the student familiarizes himself with the literature of the subject by constant reference to standard authorities. First semester of the Junior year.

II. Logic.—A study of the principles of deductive and inductive reasoning. Text, Hill's edition of Jevons with reference to Hamilton, Whately, Venn and Bosanquet. Logical problems and examples are frequently submitted to the class for solution. An elective for one semester.

III. Metaphysics.—An investigation from a metaphysical view-point of force, motion, matter, time, nature and space in cosmology, and being, things, change and identity, causality and the world ground in ontology. Text, Bowne's Metaphysics. An elective to Seniors. One semester.

IV. History of Philosophy.—A survey of the development of modern speculative thought, with special emphasis on the philosophical systems of Decartes, Spinoza, Locke, Berkeley, Hume, Leibnitz and Kant. Text, Rogers' History of Philosophy. An elective to Seniors. One semester.

MORAL SCIENCE

I. Ethics.—A study of the basic principles of obligation after a preliminary examination of the nature of will and conduct. A comparison of the leading systems of ethics that the student may retain from the whole material with which to construct his own ideal of practical duty. Text, Mackenzie's Manual of Ethics. Second semester of Junior year.

II. Theistic and Christian Evidences.—The principal arguments of Theistic and Christian belief are examined in connection with modern scientific theories and philosophy and science are exhibited as culminating in the Christian system. Text, Fisher's Grounds of Theistic and Christian Belief. An elective to Seniors after I.

III. Philosophy of Religion.—This course is an investigation from a metaphysical view-point of the problems involved in the nature of religion, man's religious nature and his destiny, and in the nature of God, as an object of man's religious worship and in his cosmical relations. Ladd's "Philosophy of religion" is used as a text-book. An elective after I. for one year.

NOTE.—For the present, the instructor in Mental and Moral Science reserves the right to restrict the number of classes possible from the electives offered.

PHYSICS

I. General.—This course is open to students of the Collegiate department who have had course 1 or its equivalent. It is designed that each student may carry out independently at least 100 experiments. A drawing of apparatus and essential details are carefully written up in notebooks. A large number of examples involving the different laws are supplemented to those in the text. Gage's Principles of Physics and Ames' Theory of Physics. Studied for two semesters.

II. Electricity and Light.—This course is open to Collegiate students who have completed 1 and I. Special emphasis is placed on the subject of Electricity and its relation to heat and light. Dynamo will be studied at power plant. Wiring will also be studied in a practical way. Thompson's work on Electricity will be used as a text. Considerable topical reading is required. Time, one full semester.

POLITICAL SCIENCE

I. Economics.—This course differs from 2 chiefly in dealing with the more specific issues of the science, as is possible when more time is available for the investigation. Bullock's "Introduction to the Study of Econom-

ics" is the text used. Three hours per week for one semester.

II. Science of Government.—This course presupposes on the part of the student a familiarity with history in general and a more or less extended knowledge of governments as political integers, since it is largely historical and analytical in its nature but necessarily too brief for time and attention to details mentioned above. "The State", by Woodrow Wilson, is the text-book used. Three hours per week for one semester.

III. International Law.—A study of the history and development of the many customs and courtesies among nations, which have finally crystalized into definite laws. Lawrence's "Principles of International Law" serves as a text. Three hours per week for one semester.

IV. Sociology.—A study, more or less historical, statistical and psychological, of the tendencies of society to organize. Text, "Gidding's Principles of Sociology." Three hours per week for one semester.

Academic Department

The academy is primarily a preparatory school for the college. Those who expect to pursue a collegiate course will find it to their advantage in different ways to receive their secondary education under the instruction of professors who are college graduates and who at the same time are engaged in teaching in the higher branches. It is an advantage to the student to begin the work that will be continued in the collegiate department under the teachers who will carry them in the advanced work. The close relationship which an academy sustains to a college leads a large percent of the academy graduates to press on and secure a college education.

Those, however, who do not choose to continue their studies beyond the curriculum of the secondary school, will find the courses of study well arranged and the instruction superior, and having taken the academic work they may go forth with confidence that they have secured in every particular a first-class secondary education, superior to the ordinary high-school course. Our academy courses are termed Classical, Scientific, and Philosophical. They lead to these different lines of study in various groups of the collegiate department.

A thorough course in the advanced work of the common branches is offered for any who may desire this.

SCHEDULE OF COURSES

The numeral immediately following the department indicates the particular course in that subject, as shown under "Departments of Instruction." The other numeral indicates the number of hours per week.

COMMON BRANCHES

FIRST SEMESTER	Hours per week	SECOND SEMESTER	Hours per week
Bible	1	Bible	1
English 1, Grammar	5	English 1, Grammar	5
Mathematics 1, Arithmetic	5	Mathematics 1, Arithmetic	5
History 1, United States	5	History 1, United States	5
Geography 1, Political	5	Biology 1, Physiology	5
Commercial 12 and 13, Spelling and Penmanship	5	Commercial 12 and 13	5
Reading	2		

CLASSICAL ACADEMIC

This course is requisite to entrance into Group I., College department.

FIRST YEAR

Bible	1	Bible	1
English 2, Composition	5	English 2, Composition	5
Mathematics 2, Algebra	5	Mathematics 2, Algebra	5
Latin 1, First Latin Book	5	Latin 1, First Latin B'k and Cæsar	5
History 2, Ancient	5	History 3, Medieval and Modern	5

SECOND YEAR

Bible	1	Bible	1
English 3, English Literature	5	English 3, English Literature	5
Mathematics 3, Plane Geometry	5	Mathematics 3, Solid Geometry	5
Latin 2, Cæsar and Prose Comp	5	Latin 2, Cicero	5
History 5, English	5	History 6, American	5

THIRD YEAR

Bible	1	Bible	1
English 4, American Literature	5	English 4, American Literature	5
Physics 1	5	Physics 1	5
Latin 3, Virgil	5	Latin 3, Virgil	5
Greek 1, First Greek Book	5	Greek 1, First Greek Book	5

PHILOSOPHICAL ACADEMIC

This course is requisite to entrance to Group II., College department.

First and second years same as first and second years of the Classical course, page 51.

THIRD YEAR			
	Hours per week		Hours per week
Bible	1	Bible	1
English 4, American Literature	5	English 4, American Literature	5
Physics 1	5	Physics 1	5
Latin 3, Virgil	5	Latin 3, Virgil	5
German 1	5	German 1	5

SCIENTIFIC ACADEMIC

This prepares for Groups III.-VII., according to two languages chosen.

FIRST SEMESTER		SECOND SEMESTER	
Bible	1	Bible	1
English 2, Composition	5	English 2, Composition	5
Mathematics 2, Algebra	5	Mathematics 2, Algebra	5
History 2, Ancient	5	History 3, Medieval	5
Economics	2	Geography 1, Physical	5
Civics	3		

SECOND YEAR			
Bible	1	Bible	1
English 3, English Literature	5	English 3, English Literature	5
Mathematics 3, Plane Geometry	5	Mathematics 3, Solid Geometry	5
German 1, French 1, Latin 1	5	German 1, French 1, Latin 1	5
Biology 1, Zoology	5	Biology 3, Botany	5

THIRD YEAR			
Bible	1	Bible	1
English 4, American Literature	5	English 4, American Literature	5
Physics 1	5	Physics 1	5
German 2, French 2, Latin 2	5	German 2, French 2, Latin 2	5
French 1, Lat. 1, Ger. 1, Greek 1	5	French 1, Lat. 1, Ger. 1, Greek 1	5

College Group III. requires German or French 2 years, Greek 1 year.

Groups IV. and VI., German and French 2 years.

Group V., German 2 years and a second language 1 year.

Group VII., any grouping of the languages.

NORMAL ACADEMIC

FIRST YEAR			
FIRST SEMESTER	Hours per week	SECOND SEMESTER	Hours per week
Bible	1	Bible	1
English 2, Composition	5	English 2, Composition	5
Mathematics 2, Algebra	5	Mathematics 2, Algebra	5
History 2, Ancient	5	History 3, Medieval and Modern	5
Economics	2	Geography 1, Physical	5
Civics	3		
SECOND YEAR			
Bible	1	Bible	1
English 3, English Literature	5	English 3, English Literature	5
Mathematics 3, Plane Geometry	5	Mathematics 3, Solid Geometry	5
Education 1	3	Education 2	3
Normal Music	2	Normal Music	2
Elective	5	Elective	5
THIRD YEAR			
Bible	1	Bible	1
English 4, American Literature	5	English 4, American Literature	5
Physics 1	5	Physics 1	5
Education 3	3	Education 4	3
Drawing	2	Drawing	2
Elective	5	Elective	5

ADVANCED NORMAL

FIRST YEAR			
Bible	1	Bible	1
English I.	3	English I.	3
Mathematics I.	3	Mathematics I.	3
Laboratory Science	3	Laboratory Science	3
Education I.	3	Education II.	3
Language	3	Language	3
SECOND YEAR			
Bible	1	Bible	1
English II.	3	English II.	3
Education III.	4	Education IV.	4
Psychology I.	3	Psychology I.	3
History	3	History	3
Language	3	Language	3

For description of course see Collegiate department.

BIBLE STUDY

In the secondary departments the study is taken up chronologically, beginning the first year with Old Testament history and continuing the second year in Gospel history and the third year in Apostolic history. This three-years' course is pursued by the aid of the "Blakeslee System". It requires the student to make constant reference to the Bible. It also furnishes a perfect guide to his work and greatly facilitates his study.

BIOLOGY

Courses 1, 2 and 3 are of an elementary character and are modified as much as possible to meet the needs of those intending to teach the subjects in secondary schools.

1. Physiology.—A standard text-book is used and each student will be required to work out a number of experiments. These will cover such subjects as circulation, digestion, respiration, the special senses and an elementary study of foods. Second semester.

2. Zoology.—A course consisting of laboratory work and recitations. In this, as in the following courses, the forms of life which can be collected in the locality will be used as largely as possible. Particular emphasis is placed on the study of structure, adaptation, development and distribution. One semester.

3. Botany.—The work of this course will cover the following subjects: Morphology, Ecology, Physiology, Structure and Classification of Plants. The latter half of the semester will be devoted to field and laboratory work.

CHEMISTRY

1. General.—This course is made to serve as an introduction to the science of Chemistry. All the important non-metallic elements are studied together with their prin-

cial compounds. The theories will be verified by introduction of numerous problems. Time, one full semester. Text, Remsen's Elementary Chemistry. Reference, Bradbury's Elements of Chemistry.

EDUCATION

1. Art of Teaching.—A study of the aim and principles of education, followed by a survey of primary methods. Text, White.

2. School Management.—The practical side of school activities is considered in this course, such as the personality of the teacher, the daily schedule work, school government, school vices and virtues, promotions and school incentives. Text, Seeley.

3. Psychology.—An introductory course to psychology suited for normal students not of collegiate grade. Fundamental and undisputed facts concerning psychic phenomena are presented. Constant appeal is made to the student's own mental experiences, thereby developing the introspective ability. Texts, Halleck and Betts.

4. History of Education.—A history of education from the Renaissance to the present time. Text, Quick's Educational Reformers.

ENGLISH

1. Grammar.—A thorough study and review of the subject.

2. English Composition.—Practice in composition constitutes a large part of the work. For reading and study: Tennyson—Gareth and Lynette, Lancelot and Elaine, The Passing of Arthur; Macaulay—Johnson; Addison—Sir Roger de Coverly; Goldsmith—Vicar of Wakefield; Scott—Ivanhoe; Shakespeare—Merchant of Venice. Text-book used is Composition-Rhetoric by Scott and Denny. One ten-minute talk will be required.

3. English Literature.—For reading and study: Scott—Lady of the Lake; Coleridge—Ancient Mariner; Milton—Lycidas, Comus, L'Allegro, Il Penseroso; Macaulay—Addison; George Eliot—Silas Marner; Burke—Conciliation with Colonies; Shakespeare—Julius Caesar, Macbeth. Halleck's History of English Literature will be used as text-book. An oration or paper and a book-review will be required.

4. American Literature.—Abernethy's American Literature will be used as text-book. Note books will be required on all reading done. The following authors will be used: Edwards, Franklin, Irving, Cooper, Bryant, Emerson, Hawthorne, Longfellow, Whittier, Poe, Holmes, Thoreau, Lowell, Taylor, Whitman, Historians, Statesmen and Humorists.

Richardson, Stedman, Curtis and others will be used for criticism. A book-review and an oration or paper will be required.

GEOGRAPHY

1. The object of this study is to see the earth's surface as it is; to know its natural divisions, their topography and climate, and the people's industries and products fostered by those natural conditions. The commercial and political inter-relations of the different parts will also be studied and a knowledge of places, firms, boundaries, directions, routes, etc., sufficient for the needs of business or of teaching school.

2. Physical.—In this study drainage, land-sculpture, vulcanism, climate, glaciation and the influence of political environment on life-forms will be especially emphasized. Several weeks will be devoted to a study of the more common rocks and minerals, thus laying a foundation for the study of geology, or for private field work if the student engages in teaching.

GERMAN

1. Lessons.—(a) Spanhoofd's Lehrbuch.

(b) Some simple tales, having in view the strengthening of the vocabulary of the students.

GREEK

1. Lessons.—The study of Greek begins in the third academic year and for the first two years the completion of subjects and authors is found to be more nearly coincident with the ends of terms than with the ends of semesters. Texts, Gleason and Atherton's First Greek Book, and Hadley and Allen's Grammar.

2. Anabasis.—The second semester's work is a continuation of the first with the introduction of the Anabasis and composition when the beginner's work is completed.

HISTORY

1. United States.—An elementary course for sub-academic and beginning Normal students. The topical method will be largely used and much collateral reading required. Stress will be laid on the more important phases of our national history only, leaving detailed study for more advanced courses. Classes will be organized the first semester of each year and the subject will also be taken up in the review courses.

2. Ancient.—Studied the first semester of the first academic year. The chief aim of this course is to gain an intelligent understanding of the main facts in the history of the Greeks and Romans. The more important events connected with the history of Eastern nations will also be noticed. Text, West's The Ancient World.

3. Medieval and Modern.—Studied the second semester of the first academic year. Special attention will be given to social and governmental institutions rather than

to campaigns and struggles on the battlefield. The downfall of the world empire, the Reformation and the Napoleonic era will be strongly emphasized. Text, West's Modern History.

4. English.—Studied the first semester of the second year of the Classical, Philosophical and Normal Academic courses. Cheney's History of England is used as a text and much additional reading is done by members of the class. Constant stress is laid on the vital bearing British history has had on the history of our own and other countries. The industrial, social, political and literary phases of England's development are emphasized as being of far more importance than her foreign wars and dynastic struggles.

5. American.—The purpose of this course is to gain a thorough knowledge of the essential facts of our country's history. Especial attention will be given to the sequence of cause and effect in order that the student may gain an intelligent grasp of the course of events and not merely memorize a series of disconnected facts. The biographies of the men and women who have made their influence felt in our national life will receive adequate attention. This course is intended as a foundation for further study in the advanced course, or as an aid to intelligent citizenship for those unable to pursue the advanced courses offered in the college. Studied the second semester of the second year in the Classical, Philosophical and Normal Academic courses.

LATIN

1. First Year, Academic.—(a) Grammar and First Year Latin. The time is devoted mainly to mastering pronunciation, forms and construction, and to securing a good foundation for translation. Text-books, Collar and Daniell's First Year Latin; Allen and Greenough's Grammar.

(b) Completion of First Year Latin; Cæsar, Latin prose composition. Text-books, Miller and Beeson's Second Latin Book, D'Ooge's Prose Composition, Part I.

2. Second Year, Academic.—(a) Cæsar, first four books or the equivalent are read; prose composition Cicero begun. Text-book, D'Ooge's Cicero.

(b) Cicero completed; six orations are read; prose composition. Text-book, D'Ooge's Prose Composition, Part II.

3. Third Year, Academic.—Virgil's Aeneid; six books are read; some time is devoted to the study of prosody and scansion. One hour each week is given to Mythology. Text-books, Knapp's Virgil, Galey's Classic Myths.

MATHEMATICS

1. Arithmetic.—A careful review of the first part and a thorough study of the advanced portions of the branch.

2. Algebra.—This includes all in Algebra, except Advanced or University Algebra.

3. Geometry.—(a) Through Plane Geometry.

(b) Solid Geometry is taken up and completed.

PHYSICS

1. Elementary.—This is an elementary course designed for students in the Academic and Normal departments. One year will be devoted to this course. The time will be divided between recitation and laboratory work. Text, Carhart and Chute's High School Physics.

POLITICAL SCIENCE

1. Civics.—This course consists of a study of the Constitution of the United States, the interpretations thereof and the intents and purposes of its framers. Andrew's Manual of the Constitution serves as a text-book. Some

time at the end of the semester is devoted to an examination of the Constitution of Iowa. Three hours per week for one semester.

2. Economics (Academic).—This course consists of a brief study of the basic principles of the science, pursued contemporaneously with course 1, reciting on the two days of the week not occupied by recitations in course 1. Text-book, Walker's Political Economy, Briefer Course.

Commercial Department

In General.—The Commercial department offers exceptional advantages in various ways to those who wish to obtain a knowledge of business life and methods.

The courses are so arranged that the student can secure almost any amount of work he may wish from that of a few months up to three years. Those who find it impossible to enter at the beginning of the year may enroll at any time and pursue their individual work as rapidly as their ability and application will permit. We recommend, however, that all students make it a point to enter at the beginning or the middle of the semester. This is especially helpful to those wishing to take shorthand.

The Business and Shorthand Courses have in them nothing except that in which every bookkeeper or stenographer should be well versed. Students from accredited schools who can present passing grades in any of these branches will be allowed to take the remaining studies of the course and receive a certificate of graduation. Our instruction in bookkeeping and shorthand is given largely by the individual method; consequently students can progress as rapidly as they may choose.

Commercial Academic Course.—In addition to the Business and Shorthand courses we have arranged a Commercial Academic course which is commending itself to bright, ambitious students who have a business life in view, and also to those who wish to enter some other calling but realize the advantages of a knowledge of commercial studies.

It is the three year Academic course with the substitution of a thorough Commercial training for two years of foreign languages, thus requiring but two years of foreign language instead of four, as in the Academic course. The twentieth century business man must have at least the amount of education represented in this course if he expects to attain unto any degree of success worthy of mention. Stenographers and bookkeepers who have secured the benefits of this course will have a great advantage over the ordinary stenographer and bookkeeper, and may look forward to promotion or to becoming a proprietor with a much greater degree of confidence. Again, any student completing this course may be admitted to the Freshman class with conditions varying according to the group he may wish to choose. A third advantage of this course is the price of the tuition. By a reference to page 27 it will be seen to be nearly one-third less than for a corresponding time in the Business and Shorthand courses. And the tuition for these latter courses is much less than in most business colleges.

The Equipment of this department is thoroughly modern and the accommodations are kept ample by the addition of the best furnishings the market can afford.

The Instructors.—This department is in charge of one who has made commercial studies a specialty and is well versed in all modern methods of the commercial schools. He has also had a successful experience as an instructor, both in the commercial branches and along general lines. The whole teaching force is at all times adequate to the needs of careful personal instruction. Some of the branches are taught by the regular professors in the other departments who are specialists in their line.

All the college privileges, including the library, literary societies, athletics, contests and social advantages, are open to the commercial students. These are things not to be secured in most business colleges.

No Additional Charge.—Supplemental work may be taken in other departments, provided the student can do justice to his work, and no additional charge will be made for tuition.

Graduation.—A faithful attendance, good decorum and accurate work in bookkeeping, the ability to take in shorthand one hundred words a minute on new matter and to make a neat and accurate transcript of shorthand notes, together with a regular passing grade in attendant branches of the course, are conditions required for graduation.

Certificates of graduation will be given to those who complete the Business or Shorthand course.

Diplomas will be awarded to those who complete the Commercial Academic course.

Positions.—We do not guarantee positions, but are always ready to assist worthy students in securing employment. During the course advanced students are at times able to secure work that brings them some remuneration. Our graduates have always been very successful in securing and holding good positions.

SCHEDULE OF COURSES

Hours 8:45 to 12:15 and 1:30 to 4:30.

BOOKKEEPING COURSE

FIRST SEMESTER	Hours per week	SECOND SEMESTER	Hours per week
Bible	1	Bible	1
Commercial Arithmetic and } Rapid Calculation	5	Commercial Arithmetic and } Rapid Calculation	5
Penmanship and Spelling	5	Penmanship and Spelling	5
Commercial Law	2	Commercial Law	2
Bookkeeping	25	Bookkeeping	25

SHORTHAND COURSE

Bible	1	Bible	1
Shorthand	10	Shorthand	10
Typewriting	10	Typewriting	10
Penmanship and Spelling	5	Penmanship and Spelling	5

At least three hours daily will be necessary to prepare the Shorthand lessons.

COMMERCIAL ACADEMIC COURSE

NOTE—Two hours spent in Bookkeeping, Shorthand, Typewriting or Office Practice will be considered as equivalent to one hour of recitation. Thus a credit of five hours in one of the subjects requires ten hours of work.

FIRST YEAR

Bible	1	Bible	1
English 2	5	English 2	5
History 2	5	History 3	5
Mathematics 2	5	Mathematics 2	5
Commercial	10	Commercial	10

SECOND YEAR

Bible	1	Bible	1
English 3	5	English 3	5
Mathematics 3	5	Mathematics 3	5
German 1 or Latin 1	5	German 1 or Latin 1	5
Commercial	10	Commercial	10

THIRD YEAR

Bible	1	Bible	1
English 3	5	English 3	5
German 2 or Latin 2	5	German 2 or Latin 2	5
Commercial	10	Commercial	10
Elective*	5	Elective*	5

*Any Academic or Normal subject for which the student is prepared may be elected here. A second elective may be taken in the place of the shorthand and typewriting of the Commercial work.

1. Bookkeeping.—The student upon entering the department is given a position as bookkeeper, and his employer gives him instructions exactly as he would receive them in the business world. The theory and practice of single entry, so much used by farmers, tradesmen and retail merchants, is thoroughly learned and a very comprehensive idea of this style of accounting is obtained. The books are then changed to double entry and the cash-book, sales-book, journal (two and three column), statement book, trial balance book, check-book, ledger and the invoice book are explained and illustrated.

2. Bookkeeping.—The purchase-book, sales-book, cash-book, journal, note-books, ledger, bank-book, check-book and customer's ledger are used, and all postings are made directly from books of original entry. Some of the features of this set are (1) the modern treatment of the merchandise account by dividing it into merchandise purchases and merchandise sales accounts, and again dividing them into subordinate accounts which affect them, (2) the preparation of merchandise statements or trading accounts at each closing of the ledger, (3) the opening and closing of partners' capital and private accounts with adjustments and settlements between partners, (4) the opening of special retail, branch store, agency, customers and traveling salesmen accounts, (5) the use of special columns in the various books of original entry, and (6) a series of supplementary exercises covering all the important calculations, adjustments and operations found in connection with the line of business illustrated, and with partnership accounts.

3. Banking.—The theory of banking is studied, and practice is introduced illustrating the various books. The National Bank Act is discussed, and the College National Bank is organized, the students of the class forming a stock company and becoming its officers and stockholders.

4. Bookkeeping.—In this department the student has

every opportunity to apply his knowledge of the science of accounts in solving the many problems that always arise in the large offices. Students not only transact business in their own names with the various offices, but meet each other face to face in actual business transactions.

5. Office Training.—In this department the student serves as manager and accountant in the several offices, including the bank, wholesale office, freight, commission, insurance and real estate, general agency and teachers' office, etc. Each office is fitted up with the latest and most improved devices, such as loose-leaf ledgers, card systems, duplicating devices, etc.

AUDITING AND EXPERT ACCOUNTING.—Methods of discovering and rectifying errors, and the auditing of accounts of every description receive careful attention.

6. Manufacturing.—A very comprehensive and thorough course is given in this branch of accounting for those who desire it, and it must be taken if for any reason the student has not had the regular Office Training.

7. Commercial Law.—This course covers all the different classes of contracts, negotiable paper, guaranty and surety-ships, bailments, liens, interest and usury, insurance, transfer of real and personal property, and cases are used to illustrate the different subjects, which make them clear and distinct in the mind of the student. The class work will be supplemented by a comprehensive course of lectures during the fall and winter terms covering the same subject.

8. Shorthand.—In this department a standard system is used. The students receive a thorough drill in the underlying principles, and business letters, legal work, and gems of thought from our best American and English authors are repeatedly dictated. The students are required to read and transcribe their notes with accuracy and dispatch. The training includes everything usually found in

modern, well equipped offices, and it ends with actual office practice.

9. Typewriting.—The leading makes of typewriters are used and the touch system of operating them is taught. We consider this subject very important. The ability of the stenographer is judged almost entirely by the transcripts that are handed in, and the employer cares little what system of shorthand is used if the typewriting is done quickly and accurately.

10. Letterwriting.—This important branch receives the attention it deserves. Regular class work is required. Students write a great variety of business letters and get a thorough drill in salutation, punctuation, paragraphing, proper expression, etc.

11. Business and Letterwriting.—All papers likely to be used by a stenographer in a first-class business or law office are written and submitted for approval.

12. Spelling.—This is taught in connection with writing, and as a class work. Much stress is laid upon this study, especially in the shorthand course.

The study of spelling is also taken up in connection with reading in the Normal department.

13. Penmanship.—The most approved methods are used, and the theory of writing and teaching both slant and vertical writing is taught.

14. Rapid Calculation.—Short, accurate and rapid methods of addition and multiplication, computing interest, discount and commission, mentally and on paper.

Musical Department

GRACE B. GILMORE, Director

The importance of a musical education and the influence of music in the social, religious and business world can scarcely be over estimated. A knowledge of music is often a stepping stone to lucrative positions not wholly musical, and as a means of entrance to good society there is nothing that equals it. Music as a profession offers rare inducements, as thorough, competent, conscientious teachers of either instrumental or vocal music are in great demand.

The foremost educators the world over have come to recognize the fact that no education is complete without music; hence all colleges of standing teach music to some extent. Music is recognized as having an educational value and is taught in Buena Vista college not merely as an accomplishment.

PIANOFORTE

In this course an easy and natural position of hand is taught. A thorough course of technique is required and the most careful phrasing and artistic shading taught and insisted upon in all the grades.

Grade 1—(a) New England Conservatory Course, Book I.; Loeschorn's Etudes, Op. 65; a correct position of the hand, independent finger action and a perfect legato touch. (b) Bertini's Petites Morceau; Kullak's Five Finger Exercises; Scales in simple forms.

Grade 2—(a) Vogt's Twelve Short Studies, Op. 124; Bertini's Etudes, Op. 100; Spanuth's Preparatory Piano Technics. (b) Loeschorn's Etudes, Op. 66, Book I., Scales and Arpeggios.

Grade 3—Bertini's Etudes, Op. 29; Turner's Thirteen Easy Octave Studies; Haller Studies, Op. 46; Clementi's Sonatinas.

Grade 4—(a) Beren's Etudes, Op. 61, Book I., Scales and Arpeggios in all forms; Turner's Ten Octave Studies; Selections Mendelssohn's Songs Without Words. (b) Loeschorn's Etudes, Op. 66, Book III.; Bach's Preludes; the Easier Sonatas of Beethoven, Mozart and Haydn. Pupils in this grade are required to play at one or more pupils' recitals given during the year.

Grade 5—Cramer's Fifty Progressive Etudes; Turner's Scales and Arpeggios; Kullak's Octave Studies; Bach's Two Part Inventions; Sonatas by Beethoven, Mozart, etc.

Grade 6—Clementi's *Gradus ad Parnassum*; Kullak's Octave Studies continued; Bach's Three Part Inventions; Larger Sonatas by Beethoven, and other works from the classic writers.

VOICE CULTURE AND SINGING

The course of instruction is based upon the Italian method of training the voice. Special attention is given to correct breathing, chest development, proper position in singing and stage presence.

The special needs of each individual are considered and provided for with exercises and studies carefully selected according to the requirements of each voice.

The study of interpretation of songs and ballads with strict attention to phrasing, enunciation and rhythm is taken up. Three years' course.

Classes in sight reading will be formed each term, if there is sufficient call for it. All music students will find

it greatly to their advantage to take this work, as they may thus obtain the rudiments at trifling expense and save time in private work.

A course in music for the public schools is given in connection with the Normal course, without additional charge.

Quartettes, double quartettes and choruses will be formed as there is demand for them.

VIOLIN

The first grade is designed to encourage pupils with musical ability to take up the study of the violin. Only simple exercises and melodies are used here. Students having already attained some proficiency on the violin are advanced to other grades as their ability merits. In all grades great stress is laid on correct intonation and easy, finished bowing and fingering. Those who have special ability are permitted to play in the college orchestra, where they can receive a training only to be attained by ensemble playing.

MUSICAL THEORY

The study of Musical Theory is essential to every student of music. No one can become an intelligent musician without some knowledge of the material with which the composer builds his structure. Both vocal and instrumental students share alike the need of Musical Theory, and are alike compensated for the efforts put forth in obtaining it.

Piano pupils are required to complete the full course in Musical Theory before graduation. Vocal pupils are required to complete the Harmony and Musical History.

Theory Course.—One year in Musical Theory, one year in Musical History, and one year in Harmony.

Text-books used are Elson's Theory of Music, Fielmore's History of Music, and Chadwick's Harmony.

Classes in Ear Training and Counterpoint will be formed if desired.

Orchestra.—The orchestra is one of the regular college organizations. Its main purpose is the drill in ensemble playing for the students of musical instruments.

Recitals.—Frequent pupils' recitals are given during the year, in which ensemble as well as solo work is used. In addition to these, two or three lecture recitals will be given by visiting artists.

Oratorio Society.—A choral society composed of students and singers of Storm Lake will give during the year some one of the standard oratorios. In 1908 "The Prodigal Son" was given.

IN GENERAL

Diplomas are granted to students who complete any of the regular musical courses with the required literary work.

Literary Work.—We advise students who anticipate completing either musical course to take at least the regular Academic work, and in order to graduate, the following literary work above the eighth grade must be taken, or passing grades from accredited schools presented for the work accomplished in these branches:

French, German or Latin.....	Two years
History.....	One year
English	Two years

The regular Bible Study, one hour per week, is required of all music students, unless excused by the President. Substitutes for the above literary work may be allowed at the discretion of the Faculty.

Students are not accepted for less than a half semes-

ter, and no allowance is made for lessons missed except in cases of protracted illness.

Students will not be permitted to take part in any public musical performance without the consent of the Faculty.

Tuition must be paid in advance.

Harmony\$10.00

Theory 10.00

History..... 10.00

Vocal Music, two lessons weekly..... 22.50

Piano Music, two lessons weekly..... 22.50

Violin, two lessons weekly..... 22.50

Normal.—This course consists of class work, and is intended to give students preparing for public school teaching the knowledge for such work. The chief aim is to cultivate the ability to read readily the simple forms of music. Besides, a teaching knowledge of the rudiments is insisted upon. Two hours per week for one year.

Oratory and Physical Culture

Oratory.—The aim of this department is: First, to develop speakers whose style will be simple, natural and when occasion requires, forceful; second, to give distinct and correct articulation and pronunciation by careful attention to the study of sounds, as the material of vocal art forms, the tones of speech being also studied, and the ear trained to recognize them; third, to train the mind to a quick recognition of thought groups and to a sense of the relative value of these sections; fourth, to train the voice to a good degree of facility in adequate vocal presentation, giving control and flexibility and preserving its individuality. Exercises based upon the cultivation of the perceptive and imaginative faculties have produced most satisfactory results in ridding the student of self-consciousness and in producing strong, sweet and impressive voices.

In Oratory special drill will be given on selections from Demosthenes down to the best orators of the present times. Miscellaneous selections from different varieties of literature will be studied. Two half hour private lessons per week are required. The regular Bible Study, one hour per week, is required of all students, unless excused by the President.

Students of average ability may complete this course in two years. Those having taken work in other schools are classified according to the standard of work accomplished, and no special examination is required. The fol-

lowing literary work above the eighth grade must be taken, or passing grades from accredited schools presented for work accomplished in these branches.

French, German or Latin Two years

History One year

English Two years

Physical Culture.—It is the chief aim in this department. First, to lead each pupil to form such habits as will give the best physical foundation for intellectual and expressional development, and for a useful, happy life; second, to ennoble the presence, improve the bearing and produce lightness, grace and ease of movement; third, to induce unconscious tension and relaxation of the muscles alternately and prevent friction and undue resistance at all points. Defects and mannerisms in carriage and movements of the body receive careful attention. To accomplish these results a great variety of exercises is used, including free hand movements, fancy steps and marches, drill with wands, bells and clubs, together with exercises from the Emerson and Swedish systems, relaxing movements, and special exercises for the development of unity, and many rhythmic exercises. Three dollars per semester, one lesson per week.

Honors Conferred, 1907

DOCTOR OF DIVINITY

Rev. H. H. Maynard, Cedar Rapids, Iowa.

BACHELOR OF ARTS

Peter Balkema	Nellie May Senska
Grace King	W. Harry McEwen
G. Leslie Paxton	

ACADEMIC DIPLOMAS

Latin Normal—

Meta Marten

English Normal—

Margaret Brown

Advanced Normal—

Peter Balkema

Scientific Academic—

Zelda Byrne

Elsie Caroline Ballard

Blanche Kendall

Faye Harlan

Philosophical Academic—

Beulah Brown

Oma Foster

Essie Atkins

Elsie Ries

Grace Parker

Robt. J. Scott

Annie Margaret Fracker

Vocal—

Viola Louisa Streeter

Art—

Nellie M. Senska

Oratory—

Frank Fairfield Swan Lulu E. Diehl

W. Claire I. Foote

Business and Shorthand—

Guy F. Wilde	Adolph A. Ringold
Irwin Jackson	Louise Rogers

Shorthand—

Walter D. Loepp	Marion Ketchen
Harry H. Covey	Addie M. Clarke
Morton Hughes	Lura Chapman

Bookkeeping—

Frank Whitehead	Harry Lovesee
John H. Toohey	Raymond Steele

ENROLLMENT

COLLEGE

SENIOR

Luhmann, Mabel

Storm Lake

JUNIOR

Eshbaugh, Amy

Rockwell City

Foote, W. Claire I.

Estherville

Hanson, Victor

Alta

May, Hugh J.

Storm Lake

Weidenmaier, Ethel

Schaller

SOPHOMORE

Brinkman, Wm. F.

Rolfe

Carlton, Byrhl

Early

Fracker, Stanley B.

Storm Lake

Hawkins, Maude

Hull

Mattison, Ray H.

Rockwell City

Meighen, Loretta

Newell

Perkins, Carrie

Churdan

Sherbondy, Hazel

Storm Lake

Steffen, Edw.

Storm Lake

Walpole, Elsie

Storm Lake

Youde, Harold

Sutherland

FRESHMAN

Allen, Lillie

Storm Lake

Ballou, Edgar

Storm Lake

Brown, Kathryn

Storm Lake

Brown, Beulah

Spirit Lake

Byrne, Zelda

Ireton

Chapman, Lyell A.

Storm Lake

Corl, Eva C.

Adaza

Cunningham, Lora B.

Pomeroy

Foster, Oma L.

Storm Lake

Fracker, Annie

Storm Lake

*Goodmiller, Elmer
 Harlan, Faye
 Kennedy, Leonard
 Kerlin, Mildred
 Lerdall, A. T.
 Marcum, Edna
 Mennis, Elwood
 McLaughlin, Mabel
 O'Banion, Allen
 Parker, Grace
 Ries, Elsie
 Ross, Felix B.
 Thomas, Marie
 Unger, Louise
 Warren, Halford
 Yerington, Grace

Rolfe
 Storm Lake
 Rolfe
 Storm Lake
 Storm Lake
 Rolfe
 Early
 Storm Lake
 Storm Lake
 Pomeroy
 Gilmore City
 Galt
 Lime Springs
 Storm Lake
 Storm Lake
 Storm Lake

ACADEMIC

Adams, Sadie
 Becker, Harry
 Benson, Luther
 Biggle, Lloyd
 Brown, Edith
 Brown, Elizabeth
 Bryan, Jessie Mae
 Bryan, Roy S.
 Buland, Pearl
 Burns, Richard
 Conquist, Maybelle
 Crouch, Elsie
 Crouch, Lloyd G.
 Crowley, Justice
 Dwinell, Arthur
 Foster, John R.
 Garvey, Wm. H.
 Greenway, May
 Greenway, Chas. F.
 Gurley, Sadie
 Harris, Faye
 Holmes, Laura
 Hoyt, Geo. A. P.
 Hoyt, Ralph F. P.

Albert City
 Spirit Lake
 Albert City
 Storm Lake
 Ireton
 Ireton
 Hoprig
 Hoprig
 Storm Lake
 Storm Lake
 Kiron
 Ulmer
 Ulmer
 Storm Lake
 Doon
 Sac City
 Fonda
 Storm Lake
 Storm Lake
 Marcus
 Newell
 Storm Lake
 Storm Lake
 Storm Lake

*Deceased

Jones, Roy
 Kettleson, Luella
 Kindwall, Alta
 Kooker, Victor
 LaRue, Verne
 Miller, John
 Miller, Ethel
 McComb, Mary
 McGregor, Peter
 Nefzger, Sara
 Peterson, John
 Plummer, Anna
 Richardson, Roland
 Rust, Edw. C.
 Sand, Eva
 Shaul, Kenneth
 Sheley, Chester A.
 Sherman, Mabel
 Siberall, Chester
 Sisson, Hayden
 Stratton, Beatrice
 Swan, Addie
 Taylor, Fern
 Thomas, Jerusa
 Tutt, Mary May
 VanCleve, Lottie
 VanCleve, Elsie
 Van Steneburg, Josephine
 Wetzstein, Ernest

NORMAL

Aikin, Nettie M.
 Colby, Hannah
 Condit, Elsie
 Diehl, Fidella
 Ellison, Laura
 Hanson, Agnes
 Hoffman, Josephine
 Keith, Bertha
 Mill, Nettie
 McKenna, Sayde
 McKenna, Elizabeth
 Olson, Clara
 Petlon, Jessie

Auburn
 Spirit Lake
 Alta
 Adelphia
 Spencer
 Storm Lake
 Marcus
 Battle Creek
 Quimby
 Hunter's Lodge
 Storm Lake
 Churdan
 Storm Lake
 Glidden
 Mallard
 Quimby
 Early
 Washta
 Storm Lake
 Storm Lake
 Washta
 Storm Lake
 Alta
 Lime Springs
 Alta
 Storm Lake
 Alta
 Spirit Lake
 Early

Storm Lake
 Linn Grove
 Hoprig
 Storm Lake
 Fonda
 Sioux Rapids
 Storm Lake
 Storm Lake
 Schaller
 Storm Lake
 Storm Lake
 Linn Grove
 Aurelia

Plummer, Mabel	Churdan
Price, Gladys	Milford
Ripke, Louise	Storm Lake
Smith, Ethel	Storm Lake
Tedemanson, Clara	Linn Grove
VanCleve, Ethel	Alta
Veitch, Inez	Schaller
Walker, Edna	Rodman

COMMERCIAL

Brakel, Minnie	Storm Lake
Cavanaugh, Mattie	Alta
Chapman, Lura	Storm Lake
Connell, Andrew	Storm Lake
Erickson, Christian	Alta
Foster, Albert E.	Storm Lake
Foster, Ezra H.	Storm Lake
Gates, Dick	Alta
Geisinger, Myrtle	Storm Lake
Hughes, Morton	Storm Lake
Joray, Guy	Storm Lake
Kaskey, Mae	Manson
Kline, Arthur	Alta
Kramer, Ozro	Schaller
Lawhorn, C. G.	Storm Lake
Martine, Shultz	Storm Lake
Mennis, Elwood	Early
McLaughlin, J. Earl	Schaller
Miller, Treno	Storm Lake
Nefzger, Marie	Hunter's Lodge
Newman, Ernest	Alta
Nitzke, Alfred	Storm Lake
Nitzke, Andrew	Storm Lake
Nitzke, Ben	Storm Lake
Richardson, Roland	Storm Lake
Sisson, Hayden	Storm Lake
Smith, Gilbert	Marathon
Steig, Lizzie	Storm Lake
Sullivan, C. C.	Newell
Toohey, Anna	Storm Lake
Toohey, Joe	Storm Lake
Totman, Elmer	Storm Lake

Walker, Ray	Storm Lake
Weaver, Mildred	Fonda
Weis, Edna	Ireton
Wetzstein, Ernest	Early
Wheat, Rollin	Storm Lake

VOCAL

Andre, Dorothy	Schaller
Ballou, Edgar	Storm Lake
Bradford, Aura	Storm Lake
Buland, Pearl	Storm Lake
Burgess, Helene	Storm Lake
Chapman, Lura	Storm Lake
Chapman, Lyell	Storm Lake
DeLand, Mrs. Jas.	Storm Lake
Hannum, Jennie	Storm Lake
Hart, Margaret	Storm Lake
Hughes, Morton	Storm Lake
Hughes, Alice	Storm Lake
Kennedy, Leonard	Rolfe
Kerlin, Miss	Storm Lake
LaMar, Fred	Storm Lake
Mennis, Elwood	Early
Miller, Treno	Storm Lake
McCleery, Ben H.	Cherokee
Rust, Edw. C.	Glidden
Sherbondy, Mrs. Harriet E.	Storm Lake
Sherbondy, Hazel	Storm Lake
Sisson, Hayden	Storm Lake
Skeels, Claude	Storm Lake
Taylor, Fern	Alta
Thomas, Cora	Storm Lake
Thomas Jerusa	Lime Springs
Thomas Marie	Lime Springs
Unger, Louise	Storm Lake
Unger, Charles	Storm Lake
Weidenmaier, Ethel	Schaller
Wheat, Rollin	Storm Lake

PIANO

Anderson, Nellie	Albert City
Andre, Dorothy	Schaller
Biddle, Jennie	Storm Lake
Brakel, Minnie	Storm Lake

Brown, Edith	Ireton
Carr, Mrs. R. H.	Storm Lake
Chapman, Francis	Storm Lake
Cunningham, Lora	Pomeroy
Davie, Audre	Newell
Deal, Hazel	Storm Lake
DeLand, J. Lael	Storm Lake
Delbridge, Eva	Storm Lake
Donaldson, Edith	Storm Lake
Fulton, Ethel	Storm Lake
Geisinger, Myrtle	Storm Lake
Geisinger, Crystal	Storm Lake
Hardyman, Margaret	Storm Lake
Harlan, Faye	Storm Lake
Hart, Margaret	Storm Lake
Holmes, Laura	Storm Lake
Hoxsey, Marian	Storm Lake
Johnson, Marian	Storm Lake
Kerlin, Mildred	Storm Lake
Knudson, Isabel	Linn Grove
Morse, Ruby	Storm Lake
McCleery, Ben H.	Cherokee
McDermott, Jessie	Newell
McLaughlin, Mabel	Storm Lake
Nusbaum, Gladys	Storm Lake
Owen, Ethel	Bancroft
Ries, Elsie	Gilmore City
Sherman, Mabel	Washta
Skeels, Claude	Storm Lake
Steele, Fannie	Cherokee
Taylor, Blanche	Storm Lake
Thomas, Cora	Storm Lake
Unger, Emma	Storm Lake
Unger, Edna	Storm Lake
Unger, Louise	Storm Lake
Unger, Charles	Storm Lake
Weis, Edna	Ireton
Whitney, Mrs. A. L.	Storm Lake
Young, Edith M.	Graettinger

VIOLIN

Freyman, Eva	Storm Lake
Gilliland, Floyd	Storm Lake

Hoyt, Geo. A. P.	Storm Lake
Hughes, Morton	Storm Lake
McDonald, Florence	Storm Lake
Newman, Ernest	Alta
Skiff, Margaret	Storm Lake
Walker, Ray	Storm Lake

ORATORY

Alderson, Adeline	Alta
Brakel, Minnie	Storm Lake
Brinkman, Wm. F.	Rolfe
Burns, Alta	Alta
Colwell, Verna	Storm Lake
Diehl, Lulu	Storm Lake
Foster, John R.	Sac City
Greenway, Chas. T.	Storm Lake
Gurley, Sadie	Marcus
Hamilton, Mae	Lake View
Hanson, Victor	Alta
Harlan, Faye	Storm Lake
Herrick, Josephine	Storm Lake
Hoyt, Geo. A. P.	Storm Lake
Lerdall, A. T.	Storm Lake
Luhmann, Mabel	Storm Lake
Mattison, Ray	Rockwell City
May, Hugh J.	Storm Lake
Meighen, Loretta	Newell
Miller, Jno.	Storm Lake
Miller, Ethel	Marcus
McCleery, Ben H.	Cherokee
McDermott, Jessie	Newell
Ross, Felix B.	Galt
Sargent, Marian	Quimby
Sherbondy, Hazel	Storm Lake
Sisson, Alice	Storm Lake
Stratton, Beatrice	Washta
Tutt, Mary Mae	Alta
Weis, Edna	Ireton
Youde, Harold	Sutherland

SUMMARY

COLLEGE—

Seniors	1
Juniors	5
Sophomores	11
Freshmen	26—43
Academic	53
Normal	21
Commercial	37

MUSIC—

Vocal	31
Piano	43
Violin	8—82
Oratory	31
Total enrollment	267
Less repetitions	63
*Net total	204

*Heretofore classes in music in other towns, taught by members of the music faculty, have constituted part of the total enumeration of students. The above list, however, includes only students in residence.

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Buena Vista College
STORM LAKE, IOWA.

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CHOOSING A SCHOOL

YOU should be as careful in choosing a school wherein to pursue a practical business education, as you are about your health. If you require the services of a physician naturally you place yourself in the hands of one who is skilled and experienced. Is it not infinitely as important to select the right institution with skilled and experienced instructors to educate you, from a practical business standpoint, as well as shape your future? This institution offers modern equipped school rooms and competent instructors, who will work in your behalf earnestly and conscientiously to obtain the best possible results. We make a specialty of quality, not only mental but moral. If you will work as hard for your own interests as we will, the outcome is bound to be satisfactory.



BOOKKEEPING

OUR course in bookkeeping accomplishes more than the mere knowledge of accounts. The instruction is in no sense theoretical. Its aim is to give the student a clear understanding of the principles which underlie bookkeeping, accounting and all business transactions. It lays the foundation so essential for a successful business career. Beginning with the teaching of the laws of debit and credit, sufficient drill is given so that the student thoroughly understands the methods that are used in business houses, and how to apply them. Our system of bookkeeping is the same as is used every day, a knowledge of which is so necessary if you want to be a practical bookkeeper. It is laid out from a practical standpoint, including banking, purchasing, selling, shipping, consignments, corporation and loose leaf systems.



SHORTHAND

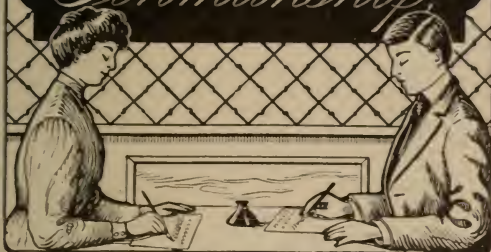
A THOROUGH and practical knowledge of shorthand offers unlimited opportunities for getting a start. A stenographer is in closest touch with the heads of the business and the opportunities for advancement are unexcelled. The few months necessary for acquiring the ability to write shorthand notes in compact form, makes it the quickest and surest avenue through which you can become self-reliant. It is a fact that the remuneration is large and the stenographer's position is essentially confidential. At this institution you learn shorthand as it is written by expert and commercial stenographers everywhere. Ours is a practical working system, is recognized as a leader, has been written and used for years. It is simplified, easy to learn, easy to read and write, and with all, thoroughly practical.



TYPEWRITING

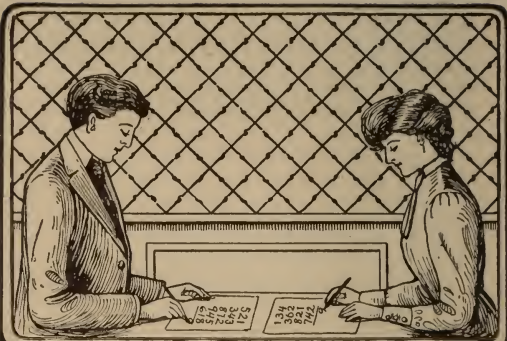
THE value of the stenographer to the employer depends largely upon the speed and accuracy with which the dictation can be neatly transcribed. It is also essential that you operate the machine, and finger the keys properly, uniformly and with sufficient skill to meet the requirements of any business. Typewriting must be done with entire neatness and correctness, as to spelling, grammar, punctuation, spacing, arrangement and position. The typewriter operator must be familiar with the use of carbon paper and the usual processes of duplicating letters, billing, tabulating, copying, and the various methods used in well-ordered establishments. To get the best results, a typewriter operator must be supplied with a good typewriting machine. Our typewriting department is equipped with the newest, latest and most improved models of various makes.

Penmanship



PENMANSHIP

LEGIBLE writing is one of the chief requirements of business, therefore, it is absolutely essential that you write plainly, neatly and rapidly. We give you systematic and properly graded exercises in the correct formation of letters and words and the handling of the pen with facility. The making of figures is an element in penmanship that is given much attention here. We teach you to make clean, sharp business-like figures. The best and most practical hand writing is that which is most easily read. Our students learn to combine the utmost degree of legibility with speed and ease in writing. It should also be borne in mind that while a teacher of penmanship should be a good writer he must also be able to impart the knowledge of writing to the student.



ARITHMETIC

THE ability to calculate is invaluable. You cannot allow yourself to "spell" out the solution of a problem as a poor reader would spell out a word, you must see figures as a word, treat them as a whole. The correct solution of all problems is based upon a thorough understanding of the principles involved. We give our students careful instruction and properly directed drills in every-day operations of business arithmetic. Our course includes fractions, decimals, percentage, interest, discount, billing, invoice figuring and rapid calculation; in fact we cover the entire field. Our students are given a thorough and practical working knowledge of numbers and their relation to each other. By our method the student learns at a glance how to handle figures rapidly and accurately.



CORRESPONDENCE

IN consequence of the great bulk of business being done by correspondence, it is absolutely necessary to write a good business letter, a letter that is correctly constructed from a grammatical standpoint and expressed in correct, fluent and convincing English. A letter must be written forcefully and tactfully to secure business where it is possible to do so by written word. It must be written in an earnest, sincere and fair dealing tone. Must be brief yet convey the full meaning and expression of thought most effectively. Letter writing is an accomplishment so desirable that it will repay a hundred-fold, all the time, care and study acquiring it. It is by giving our students conscientious, painstaking and practical instruction along the above lines that we develop the business correspondent.



BANKING

OUR course in banking is not only intended to be of practical assistance to young people desiring bank employment, but to be of practical benefit to every young man and young woman as well as to qualify the student for a general business career. We do not limit our instruction to the mere handling of a cash account. It includes the study of forms and the use of checks, notes, drafts, collections, discounts, exchanges and the various forms of banking, including bonds, loans, letters of credit and negotiable instruments. Our instruction is designed to give the student an intelligent and clear understanding of the management of a bank account. We aim to develop the highest business capacity in every student, so that they will be able to cope with the problems of any business enterprise.



OFFICE METHODS

THE crowning feature of a course at this institution is the practical instruction in the use of office appliances, conveniences and methods, including general office training. This part of the work is the exact duplication of conditions, as obtained in the most improved, up-to-date and progressive business offices. The true working spirit of this, however, can be best appreciated by the fact that our graduates are able to adapt themselves to the conditions of any business office as soon as they accept a position. This practical course of instruction has been the means of securing for our graduates many high grade positions that they would not have been able to secure had it not been for our practical method of imparting this knowledge, including filing letters, card index systems, letter copying, etc.



POSITIONS

WE not only give you a practical business and shorthand education, but will do our utmost to assist you to a profitable position. Your opportunity for securing employment after graduating from this institution is a feature not to be overlooked. Our graduates are engaged because they are competent and they get full measure in salary for services rendered. Our interest does not cease as soon as you complete the course and secure a position, we are always pleased to see our students advanced to better positions and where circumstances will permit, we are only too glad to assist a former student to a better paying position. We point with pride to the graduates who are holding positions of trust and responsibility, which only goes to prove that our graduates are qualified to meet the requirements.



NIGHT SCHOOL

YOUNG men and young women if you are eager to rise, improve your earning capacity and work under more congenial and improved conditions, ask yourself if you are prepared to accept a better position were it offered. The law of compensation is that you may have what you are capable of earning. There is a "cause and effect" involved. Study yourself and if you are not being advanced as you think you ought to be there is a "cause"—you are not prepared. We offer you an opportunity, to "learn while you earn" to overcome this "cause." If you will take advantage of our night school and study earnestly, faithfully and conscientiously, you will find that it will not be long before you can "effect" a change for a better position.

INFORMATION



Pupils can enter at any time during the college year.

There are no entrance examinations.

Every student receives separate and individual instruction, just when he needs it.

Board and room may be secured at \$3.75 per week.

There are at times opportunities to work for board and room.

The cost of a business course at Buena Vista College is less than at any other place and the advantages are equal to the best.

The time required for the completion of any course cannot be stated definitely, as much depends upon the amount of education possessed by the pupil upon entering. Each pupil is allowed to progress as rapidly as his ability will permit.

Write for further information,

Buena Vista College,

STORM LAKE, IOWA

